



# BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

( Approved by AICTE & PCI, Under Section 12, New Delhi and Affiliated to kakathiya University, Wgl )

Laknepally (V) Narsampet (M) Warangal Rural (Dist) Telangana State 506331

Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

## 5.2.1 PLACEMENT OF OUTGOING STUDENTS (2019-20)

| S.No | Name of student who has been placed | Program graduated from | Year of graduation | Name of the employer with contact details | Pay package at appointment (In INR per annum) |
|------|-------------------------------------|------------------------|--------------------|-------------------------------------------|-----------------------------------------------|
| 1    | VASALA VAMSHI                       | M.PHARMACY             | 2020               | AUROBINDO PHARMA                          | 2,30,000/-                                    |
| 2    | VOLLE VIJENDER                      | M.PHARMACY             | 2020               | AUROBINDO PHARMA                          | 2,30,000/-                                    |
| 3    | AMBATI VENKANNA                     | M.PHARMACY             | 2020               | PROGENERICS PVT LTD                       | 1,20,000/-                                    |
| 4    | GOLI MADHURI                        | M.PHARMACY             | 2020               | HETERO PVT LTD                            | 2,16,000/-                                    |
| 5    | GOURISHETTY SWATHI                  | M.PHARMACY             | 2020               | SUNRISE INTERNATIONAL LABS LTD            | 2,16,000/-                                    |
| 6    | KATAKAM SUSHMA                      | M.PHARMACY             | 2020               | HETERO PVT LTD                            | 2,16,000/-                                    |
| 7    | KODATI RAJITHA                      | M.PHARMACY             | 2020               | COTIVITY SOLUTIONS PVT LTD                | 2,40,000/-                                    |
| 8    | MEKALA ASHOK                        | M.PHARMACY             | 2020               | PROGENERICS PVT LTD                       | 1,20,000/-                                    |
| 9    | JILUKARA PRAGNAVATHI                | M.PHARMACY             | 2020               | PLUSE PHARMACEUTICALS.LTD                 | 2,80,000/-                                    |
| 10   | TUMMALA RAHUL                       | M.PHARMACY             | 2020               | APOLLO PHARMACY                           | 2,30,000/-                                    |
| 11   | VALASALA RAM MANOJ                  | M.PHARMACY             | 2020               | APOLLO PHARMACY                           | 2,30,000/-                                    |
| 12   | G.SUDHEER KUMAR                     | M.PHARMACY             | 2020               | MSN LABORATORIES                          | 1,77,000/-                                    |
| 13   | NEELIKANTI HIMAVARSHINI             | M.PHARMACY             | 2020               | APOLO PHARMACY                            | 2,30,000/-                                    |
| 14   | AMGOTH PREMALATHA                   | M.PHARMACY             | 2020               | TCSL                                      | 2,00,000/-                                    |
| 15   | MD.SHAKIR                           | B.PHARMACY             | 2020               | RCM HEALTH CAREPRIVATE LTD                | 2,16,000/-                                    |
| 16   | MERUGU NIHARIKA                     | B.PHARMACY             | 2020               | HETERO PVT LTD                            | 2,16,000/-                                    |
| 17   | MD.SANA NOUSHEEN                    | B.PHARMACY             | 2020               | APOLLO PHARMACY                           | 2,30,000/-                                    |
| 18   | NAM SRAVAN SAI                      | B.PHARMACY             | 2020               | RELIANCE                                  | 2,59,200/-                                    |
| 19   | PERUKA SANJANA                      | B.PHARMACY             | 2020               | MSN                                       | 1,77,000/-                                    |
| 20   | SADIRAM RAMYA                       | B.PHARMACY             | 2020               | AVENIDA                                   | 2,00,000/-                                    |
| 21   | SONU MARANDI                        | B.PHARMACY             | 2020               | COTIVITY SOLUTIONS PVT LTD                | 2,16,000/-                                    |
| 22   | SURAJ KUMAR CHOWDARY                | B.PHARMACY             | 2020               | PROGENERICS PVT LTD                       | 1,20,000/-                                    |



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|    |                           |            |      |                                            |            |
|----|---------------------------|------------|------|--------------------------------------------|------------|
| 23 | UPPULA PRASHANTH          | B.PHARMACY | 2020 | MSN LABORATORIES                           | 1,77,400/- |
| 24 | Y. SHANMITA               | B.PHARMACY | 2020 | AVENIDA                                    | 1,80,000/- |
| 25 | ZUNAIRA FATHIMA           | B.PHARMACY | 2020 | LEGATO HEALTH                              | 2,30,000/- |
| 26 | ADEPU PRANITHA            | PHARM D    | 2020 | EXCELRA KNOWLEDGE SOLUTIONS PVT.LTD        | 2,40,000/- |
| 27 | CHINTHALA AKSHAYA         | PHARM D    | 2020 | RELEX HEALTHCARE SERVICES INDIA PVT LTD    | 2,00,000/- |
| 28 | DASARI BHARATH KUMAR      | PHARM D    | 2020 | RELEX HEALTHCARE SERVICES INDIA PVT LTD    | 2,00,000/- |
| 29 | GADDAM KAVYA              | PHARM D    | 2020 | EXCELRA KNOWLEDGE SOLUTIONS PVT.LTD        | 2,40,000/- |
| 30 | GOGULA TEJABHAVANI        | PHARM D    | 2020 | MARTHA HEALTH CARE SERVICES                | 3,00,000/- |
| 31 | GUMMADI LAXMIPRASANNA     | PHARM D    | 2020 | YASHODA HOSPITALS                          | 2,00,000/- |
| 32 | JAKKILA HYNDAVA KRISHNA   | PHARM D    | 2020 | MATRIKA FERTILITY CENTER                   | 2,40,000/- |
| 33 | JANNU SUPRAJA             | PHARM D    | 2020 | GD RESEARCH CENTER                         | 2,53,608/- |
| 34 | KALAKOTA JYOTHSNA         | PHARM D    | 2020 | GD RESEARCH CENTER                         | 2,53,608   |
| 35 | MOTAPOTHULA SINDHU        | PHARM D    | 2020 | INDIVIRTUS AB7 SCRIBING &RCM PVT.LTD       | 4,20,000/- |
| 36 | PANTHANGI NAVEEN          | PHARM D    | 2020 | ZIVA FERTILITY AND EMBRYOLOGY CENTER       | 3,36,000/- |
| 37 | POCHAMPALLI RAJKUMAR      | PHARM D    | 2020 | MATRIKA FERTILITY CENTER                   | 2,40,000/- |
| 38 | ATHOTA PRATHIBHA BHARATHI | PHARM D    | 2020 | INDIVIRTUS AB7 SCRIBING &RCM PVT.LTD       | 4,50,000/- |
| 39 | PYAKARAO MAHALAXMI        | PHARM D    | 2020 | AJARA HEALTH CARE &RESEARCH CENTER PVT.LTD | 3,00,000/- |
| 40 | VALLEPU NAGARAJU          | PHARM D    | 2020 | INDIVIRTUS AB7 SCRIBING &RCM PVT.LTD       | 4,20,000/- |
| 41 | VELPULA SAIKIRAN          | PHARM D    | 2020 | SREE GANESHA ORTHOPEDIC HOSPITAL           | 2,16,000/- |
| 42 | VOCHIDI VINEESHA          | PHARM D    | 2020 | ZIVA FERTILITY AND EMBRYOLOGY CENTER       | 3,36,000/- |
| 43 | YELUGAM NEERAJA           | PHARM D    | 2020 | SREE GANESHA ORTHOPEDIC HOSPITAL           | 2,16,000/- |



*[Signature]*  
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*[Signature]*  
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 Warangal (Dt) - 506 331 (T.S)

25 august 2020

Dear Barla praneetha,

It is our pleasure to offer you a position of Clinical Content Developer at Avenida. It has been a pleasure interacting with you over the past few weeks. We are very impressed with your passion.

We are confident that as a Clinical Content Developer you will make significant contribution in Avenida's mission of pursuing better solutions for healthcare and education.

Should you have any questions, please let us know.

We look forward to working with you!



Dr. Karthik Rakam  
Co-founder and CEO



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Warangal (Dt) - 506 331 (T.S)

25 September 2020

Dear Jada Sharadha,

It is our pleasure to offer you a position of Clinical Content Developer at Avenida. It has been a pleasure interacting with you over the past few weeks. We are very impressed with your passion.

We are confident that as a Clinical Content Developer you will make significant contribution in Avenida's mission of pursuing better solutions for healthcare and education.

Should you have any questions, please let us know.

We look forward to working with you!



Dr. Karthik Rakam  
Co-founder and CEO



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May 23, 2020

Zunaira Fathima  
Hyderabad

Reg: Offer of Employment

Dear Fathima,

We are pleased to offer you the position of **Associate – Claims at Legato Health Technologies LLP** (hereinafter referred to as "Legato") reporting to the **Team Lead – Claims**. We hope you are as excited about this opportunity as we are to have you on our team.

The annualized salary being offered to you is **INR. 230,000 /- (Rupees Two Lakhs Thirty Thousand Only)** less applicable withholding taxes. The detailed compensation structure is given in Annexure - A.

This offer is contingent upon your acceptance within 3 business day and on confirmation that you are legally authorized to work in your position on your start date and at all times thereafter, the successful verification of your background information. Legato reserves the right to withdraw this offer at its sole discretion at any time prior to the Date of Joining with due communication to you.

At the time of reporting for duty, produce certified true copies of all your credentials as asked for.

Your employment with Legato will commence from your effective date of joining i.e. **1<sup>st</sup> April 2019** and subject to completion of all joining formalities. You will be also be required to sign an employment agreement and confidentiality agreement with Legato on the Date of Joining. Till such time as the employment agreement is fully executed by you, no relationship (employment, contractual or otherwise) will exist between the parties.

We look forward to you joining the Legato team!

Sincerely,

Anillesh Seth  
Country Head & Designated Partner  
Legato Health Technologies LLP

Zunaira Fathima  
Date:

Legato Health Technologies, LLP | [www.legatohealth.com](http://www.legatohealth.com)

Tower 1, 2nd Floor, GAR Corp - Laxmi Infobahn SEZ, ORR Service Road, Kokapet Village, Gandipet Mandal, Rangareddy District, Kokapet, Hyderabad - 500075

LLPIN: AAL-0028 | PAN : AAHFL3010G | GSTIN: 36AAHFL3010G1ZB

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Bajaj Institute of Pharmaceutical Sciences  
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## Strictly Private and Confidential

Date: 15 December 2020

To,  
Kalakota jyothsna,  
Hyderabad

Dear Kalakota jyothsna,

Thank you for the keen interest you have shown in joining our organisation. Consequent to your application, interviews and subsequent discussions with us, we are pleased to offer you a career at **GD Research Center Private Limited**, Hyderabad. Please accept our heartiest congratulations and a warm Welcome to the **GDRC** Family.

You would be designated as **Senior Researcher**. Your employment start date is **20-Dec-2020**. Your annual emoluments will be **Rs.253608 (Rupees Two Lakhs Fifty Three Thousand Six Hundred Eight Only)** Total Cost to Company (CTC) basis. Please refer to **Annexure A** for the break-up.

You will be governed by the Company's Rules and Regulations in force from time to time and as applicable to you.

### Terms and Conditions:-

#### 1. **Working Hours:-**

Your working hours will be regulated from time to time purely at the discretion of the management of the establishment to which you are attached. You should be flexible to work in shifts as per business needs.

#### 2. Please note if the information and supporting documents provided by you, based on which this offer is being extended, is found to be incorrect or unauthentic, your services will be terminated with immediate effect, without any notice or notice pay.

#### 3. You will devote whole time attention to the business of the company and will not be interested or engaged directly or indirectly in other trade or business or as principal agent or servant for any person, firm or company

#### 4. Your employment is transferable to any of the group companies in India or abroad.

#### 5. **Leaves :-**

You shall be entitled to avail leave and other benefits applicable to you as per the company policy, in force and/or which may be revised from time to time. Leave of any type can be taken, in excess of this would be treated as leave without pay. Leave will have to be pre-approved by your manager. Refer to leave policy in the HR Handbook.

#### 6. **Performance Appraisals :-**

Your performance and promotion readiness will be assessed on the basis of your competency and skills, the results of your work, the value you contribute to successful project delivery and client development efforts, and your demonstrated stewardship and commitment to the Company.

You will be eligible for a promotion and salary review assessment in the next appraisal cycle as per company policies. Your emoluments will be reviewed on an annual basis. Please note that eligibility for promotion assessment does not automatically qualify you for promotion but only makes you entitled to be evaluated for a possible selection to the next level.

#### 7. **Probation and Notice Period:-** ( depending on designation)

Employees at the level of **Senior Researcher** will be on probation for a period of six months. During this time the notice period will be **Thirty** days or salary in lieu thereof, on either side. On the completion of probation period, the notice period will be **Thirty** days or salary in lieu thereof, on either side.

GD Research Center Private Limited

(Formerly known as DMV Business & Market Research Pvt Ltd) Add: 3rd Floor, MSR Block, KS Building, Madhapur, Hyd - 500081, India Tel: +91-40-66166700, Fax: +91-40-66166852, Reg No: U74130AP2006PTC050526, Email id: hr\_asia@globaldata.com, Website: www.gdresearchcenter.com

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**8. Provident Fund:-**

You will be entitled to become a member of PF scheme, which is governed under the Employee Provident Fund Act, 1952. The current rate of contribution is 12% of basic per month (however, where basic is less than INR 15,000 per month, EPF contribution will be made on both Basic and Special allowance) and equal contribution will be made by the company, which will be a part of gross emoluments.

**9. Medical Scheme:-**

You will be eligible to participate in Company's Group Medical & Term Life Insurance Policy as applicable to your category of employees.

**10. Gratuity:-**

Applicable as per the Government Regulation.

**11. Income Tax:-**

Income Tax will be deducted as applicable from your salary. You shall be responsible to the company for all Taxes and obligations. Company shall not be liable for any misstatement or declaration. Permanent Account Number (PAN) is mandatory.

**12. Customary Bonus:-**

The Customary bonus will be payable in the month of your anniversary date and will be based on your prevailing CTC salary as of your anniversary date. This Bonus payment will be subject to prevailing customary bonus policy.

Please note that your compensation is confidential information. Under no circumstance you should divulge your compensation details to anybody within or outside the organisation, without written permission from the organisation. Any non-adherence to this clause will be constituted as indiscipline and could lead to action as per the HR policies of the organisation, including termination from the services of the organisation without any notice or notice pay.

Please ensure that by accepting this offer, you warrant that before your date of Joining with the company you will clear all the pending issues with your previous organisation and GDRC is not liable to make any payments in respect of the same. By accepting this offer, you also accept the terms and conditions of Non disclosure agreement and HR policies of the Company. The full terms and conditions of your employment are as detailed in the GD Research Center Private Limited staff manual which will be provided to you on your commencement date.

Please contact Human Resources (040-67426702) if you have any questions. In the meantime, we look forward to you commencing employment with us and hope that it proves to be the start of a long and successful working relationship.

By accepting this offer, you also hereby declare that you have never indulged in any criminal activity and convicted for any criminal or illegal activities. You also declare that there are no legal cases pending against you as on this date



  
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**Annexure "A"**

Date: 15 December 2020

Name: Kalakota Jyothsna

Designation: Senior Researcher

Compensation details with effect from 20-Dec-20 are as given below -

| Component                       | Annual Gross (INR) | Monthly Gross(INR) | Particulars                                                                                                                                                                                        |
|---------------------------------|--------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Basic                           | 75000              | 6250               | Base Pay                                                                                                                                                                                           |
| HRA                             | 52500              | 4375               | House Rent Allowance (Tax exempted as per prevailing IT Act)                                                                                                                                       |
| Medical allow/reimbursement     | 15000              | 1250               | Tax exempted if used for domiciliary medical expenses as per prevailing IT Act.                                                                                                                    |
| Conveyance Allowance            | 19200              | 1600               | Non taxable as per prevailing IT Act.                                                                                                                                                              |
| Provident Fund contribution 12% | 15621              | 1302               | Employer contribution towards Provident fund which is payable on Basic. However, where basic is less than INR 15,000 per month, EPF contribution will be made on both Basic and Special allowance. |
| Customary Bonus*                | 17500              | 1458               | Annual Component & will be paid after completion of each full year of service as per company's Policy                                                                                              |
| Special Allowance**             | 55179              | 4598               | This component will be treated as part of customized pool of allowance for tax computation under IT Act                                                                                            |
| Customized pool of allowances** | 0                  | 0                  |                                                                                                                                                                                                    |
| <b>Gross Compensation</b>       | <b>250000</b>      | <b>20833</b>       |                                                                                                                                                                                                    |
| Gratuity @ 4.81% on Base Salary | 3608               | 301                | Paid as per Gratuity Act.                                                                                                                                                                          |
| <b>TOTAL CTC</b>                | <b>253608</b>      | <b>21134</b>       | Cost to Company                                                                                                                                                                                    |

\* Customary Bonus is a yearly fixed component and will be paid after completion of each full year of service as per company's policy.

\*\* Special Allowance/Customized Pool of allowances

You would be eligible for tax exemptions under the different components as per the rules determined by the Income Tax Authorities.

| Component                                                                                         | Maximum Limit | Remarks                                                                          |
|---------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------------------------|
| Meal Allowance(Optional, Will be adjusted against Special Allowance/Customized pool of allowance) | 26,400        | Tax exempted, if opted for meal vouchers                                         |
| Gift Coupons                                                                                      | 5,000         | Tax exempted If opted (Coupons will be issued at the end of each Financial Year) |
| Children Education Allowance                                                                      | 2400          | Can be availed up to 2 Children                                                  |

\*\* Special allowance/Customized pool of allowances components which are opted are exempted as per the prevailing tax regulations and once opted they need to be continued for rest of the financial year.

Yours sincerely

**Praveen Kumar Chanda**  
**Head - Human Resources, India**


*(Signature)*  
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**Acceptance of offer**

I understand and accept all the terms & conditions of employment mentioned in the 'Offer of Appointment'. I confirm that there have been no other commitment made during the hiring process other than those specified in the offer letter. (Example Salary Hike, Promotion, transport facility etc). Please clarify in case any such commitment was made during the offer process.

---

*Jyothsna*  
**Candidate's Signature**

Date: *20-Dec-2020*  
Place: *Hyd erabad.*



*Adhuna*  
**Principal**  
Balaji Institute of Pharmaceutical Sciences  
Lakshypally (V), Narsampet (Dt),  
Warangal (Dt) - 506 331 (T.S)

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**FERTILITY  
ANDROLOGY  
EMBRYOLOGY**

Phone: +91 910 000 9482 (ZIVA)  
(0841) 348 9482

**Offer/Appointment Letter**

Date: 19/10/2020  
Place: Hyderabad

Dr. Pathangi Naveen,  
H.No:1-108, Konkapaka, Parvathagiri,  
Warangal, Telangana.

Dear Dr. Naveen,

Sub-Letter of Offer/ appointment for the position of clinical co ordinator

With reference to your application and subsequent interview you had with us, we are pleased to inform you, that you have been selected and offered employment in our organisation on the following terms and conditions:

|                   |                                             |
|-------------------|---------------------------------------------|
| Designation:      | Clinical coordinator                        |
| Department:       | Fertility                                   |
| Salary            | Rs. 28,000 (Rs. Twenty eight thousand only) |
| Date of joining:  | 18-11-2022                                  |
| Location:         | Manikonda                                   |
| Probation period: | 6 months                                    |



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Email: [info@zivafertility.com](mailto:info@zivafertility.com) | Website: [www.zivafertility.com](http://www.zivafertility.com)

# SUNRISE INTERNATIONAL LABS LTD.

APERDAMAN GROUP COMPANY



## OFFER LETTER

Date: 09-12-2020

To,  
Mr.B.Rakesh,  
H.No: 1-105,  
Naagurlapally,Narsampet  
Warangal,  
Telangana – 506132.

Dear Ms.Barigela Shruthi,

With reference to your interview i.e., 09/12/2020, we are pleased to offer you as **'Trainee' in 'QC Department.'** You are requested to deposit your original documents for **two** years. Please bring your Three photos and address proof & certificates Xerox copies at your time of joining.

Your date of joining of the company is **15/12/2022**; please sign on this copy as a token of your acceptance of the offer. Formal letter of appointment will be provided once you join the company with details of roles & responsibilities.

Serving of notice period (2 Months) is must ot settle the full & final payments. You are not entitled to avail any leave during the notice period.

Thanking you

With Best wishes

For Sunrise International Labs Ltd

*A. Ramesh*  
A. Ramesh  
Asst. Manager - HR



*Aditya*  
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## Appointment Letter

INFINX/HR/AL/319/04/2022

20-April-2022

**Vaishnavi Devi Panuganti (INFX011347)**

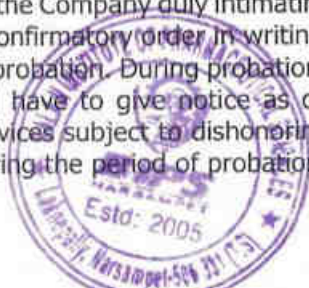
Dear **Vaishnavi Devi,**

Congratulations!!

With reference to your profile submitted and the interviews and the discussions you had with us recently, we are pleased to extend the employment with Infinx Services Pvt. Ltd. (the "Company"). This appointment is contingent on successfully meeting the Company's hiring criteria, which includes reference and background verifications and you being found medically fit by an authorized medical practitioner. By signing this letter, you hereby consent to all reference and background checks and medical examination as may be deemed necessary by the Company and confirm to the Company that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company. In case BGV verification comes negative, this letter stands null and void and appropriate corrective action will be taken as per company policy.

The following are the terms and conditions of your employment:

- **Position.** Your position will be **Trainee**. This is not a job description and may be changed by the Company from time to time. The Company may transfer you to another position or to another department.
- **Reporting Responsibilities.** You will report to **Senior Manager - RCM** or another person notified to you by the Company from time to time.
- **Date of Joining and Timings.** Your first day of employment with the Company will be on or before **11-April-2022**. You will observe the timings applicable to the location, where you are posted.
- **Probationary Period.** You shall be on probation for a period of 6 months from the Date of Joining. The period of probation is liable to be extended by management, as it may deem fit. You will be confirmed in the services of the Company, on satisfactory completion of the probationary period, by the Company duly intimating you in writing of such completion of the probationary period. Unless a confirmatory order in writing is issued, you will be deemed to have been on the extended period of probation. During probation / extended period of probation, in the event of your resignation, you will have to give notice as defined in HRMS software. Whereas the Company can revoke your services subject to dishonoring of any governing rules defined in Employee Handbook at any time during the period of probation without any notice or pay in lieu thereof.



*[Signature]*  
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**Name:** Pullamshetti Mahima

**Address:** HNO 5-121/1, Main road, Kamalapuram,,  
Kamalapur Town ship,  
Warangal - 506172,  
India

Dear Pullamshetti Mahima,

We are pleased to inform you that based on your application and the Subsequent interviews you had, you have been selected for the position of **Claims Associate**.

Your joining date will be **Thursday 01 June 2023**

On the first day of the employment, please report to:

**Company Address:** Optum Global Solutions,  
Phoenix Info city Private Ltd, Site 2, 1st floor, SEZ, Hitech City, Avance,  
India

**Reporting Time : 5:45 pm**

You will be paid a gross annual salary of **Rs. 3,00,000/- (Three Lakhs only)**.

Your salary composition and other details are listed in the Employment Agreement annexed to this letter. Please indicate your acceptance to the Employment Agreement by signing and returning it within seven days from the date of this letter to the following address. Please retain the second copy for your records.

**JoulestoWatts Business Solutions Pvt. Ltd**  
3rd Floor, No. 93/9 K no 731-2389, Novel MSR Park,  
Varthur Main Road, Munnekolalu, Marathahalli,  
Bengaluru, Bengaluru Urban, Karnataka, 560037  
Bangalore - 560103

I look forward to welcoming you in our organization.

Should you need any further clarifications, please feel free to contact us.

HR Signature

Candidate Signature



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**JoulestoWatts Business Solutions Private Limited**

3rd Floor, No. 93/9 K no 731-2389, Novel MSR Park,  
Varthur Main Road, Marathahalli, Bengaluru, Karnataka, 560037

[www.joulestowatts.com](http://www.joulestowatts.com)

CIN · U74900KA2014PTC076748

Date: 15-10-2020

To  
Ms. BANOTHU CHANDHANA,

### **OFFER LETTER**

Dear Ms. BANOTHU CHANDANA,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD- R&D we are pleased to offer you for the position of "Jr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location SANATHNAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 16,000/-P.M

Your expected Date of Joining : 20/10/2020

You will be issued a detailed 'Appointment Letter on your joining with HR SQUARE LLP. And this offer letter will be valid till 15-09-2019 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

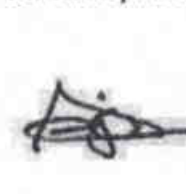
You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport size colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP

We look forward to your joining at the earliest.

For HR Square LLP



(Authorized signatory)



HR SQUARE LLP



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

D.No-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor,  
Dwarakapuri Colony, Punjagutta, Hyderabad 500082, Telangana  
Tele: 040 – 6666 6789, E-mail: [info@hrsquare.in](mailto:info@hrsquare.in)



# SODUM DRUGS & PHARMACEUTICALS (P) LTD

Date: 28.07.2021

Mr.G.SUDHEER KUMAR  
H.No-3-1; Dharmaram,  
Geesukonda, Warangal:District,  
Telangana, India-506330.

## Sub: Letter of Appointment

Dear Mr. G.SUDHEER KUMAR

With reference to the application submitted by you and to the interview you had with us. The company is pleased to offer you appointment as **Jr. Chemist - Production for Sodum Drugs & Pharmaceuticals (P).Ltd** as agreed, your employment is effective from **03 Aug 2021**.

The terms and conditions of your employment are as follows:

### **REMUNERATION & BENEFITS:**

Your monthly emoluments and other benefits will be as follows:

**Salary: Rs. 18000/- CTC per month.**

- You will be on probation for a period of six months from the date of joining duty. This period of probation may be extended further by a period of three months at a time, at the sole discretion of the Management, unless your services are confirmed in writing you will be deemed to continue as probationer.
- During the period of your probation you will not be entitled to any kind of leave except leave with wages, as per the Factories Act, 1948.
- At any time during the period of probation or at the end of probation your services may be terminated without any notice and without assigning any reason.
- After confirmation if the company chooses to terminate your services, the company shall give you one month's notice or one month's salary in lieu of one month's notice. So also, in the event of you're deciding to leave the services of the company at any time after confirmation you will have to give one month's advance notice to the company.
- In other words your notice of resignation may be treated by the company as resignation itself and you may be relieved from service.
- You are entitled for leave as per the Factories Act and Rules there under.
- Other than the above ter, your services are governed by the service Rules & Regulations existing and which may be amended from time to time.

Sincerely,

For SODUM DRUGS & PHARMACEUTICALS (P).LTD

Director



*[Signature]*  
**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M),  
Warangal (Dt) - 506 331 (T.S.)

FLAT NO. 7 D.NO. 1-2-30, SRI SAI PRIYA RESIDENCY, NEAR BRINDAVAN COLONY,  
NIZAMPET, HYDERABAD - 500072, T.S. INDIA.

Mail : info@sodumdrugs.com, indra@sodumdrugs.com Cell : 9591044330



## MSN Laboratories Private Limited

MSN House, Plot No.: C-24,  
Sanath Nagar Industrial Estate, Sanath Nagar,  
Hyderabad, Telangana, Pin Code: 500 018, India  
CIN: U24239TG2003PTC041583  
Phone: +91-40-30438600, Fax: +91-40-30438798

March, 12 2020

Mr. Jangili Thirupathi,  
# 1-404, Duggondi,  
Warangal – Dist  
Mobile No:

Dear Mr. Jangili Thirupathi,

Sub: Offer and Appointment Letter

This has reference to your application and the subsequent interview you had with us, we are pleased to offer you an employment with the following Terms & Conditions.

1. Designation:

You will be designated as “ Junior Executive-Trainee”, Grade “G01”, in Quality Assurance Department based at MSN Laboratories Private Limited – MSNF-II-Kothur – Osd Location.

2. Remuneration:

Detailed compensation structure as Total Cost to Company Rs. 197000/- is mentioned in the Annexure-I.

3. Documents to be Submitted:

Please bring all the following documents in original with Photostat copies of the same at the time of joining.

- Passport Size Color Photographs (Self) – 7 nos, and Dependent-family members photograph - 1 nos each.
  - All Educational Certificates and any other Certificates related to specific Training and Skills.
  - Previous employment Service Certificate / Relieving Letter, if any
  - Last Six Months Bank Statement.
  - Aadhar Cards of self and dependent family members.
  - Pan Card
  - Passport/ Driving License.
  - A cancelled cheque leaf of active bank account.
  - Medical Certificate with Reports.
  - Non-Judicial Stamp Paper worth Rs. 100/- in your name, for the purpose of Employment Agreement.
- You need to give us the Agreement of Employment on Non-Judicial Stamp paper, stating that, you will work with MSN Group of Companies for a minimum period of three years from the date of joining.

**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M),  
Warangal (Dt) - 506 331 (T.S)



Page 1 of 2

Date: 20-08-2020

To  
Ms. JILUKARA PRAGNAVATHI,

### **OFFER LETTER**

Dear Ms. JILUKARA PRAGNAVATHI,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD- R&D we are pleased to offer you for the position of "Jr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location SANATHNAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 18,000/-P.M  
Your expected Date of Joining : 25/08/2020

You will be issued a detailed 'Appointment Letter on your joining with HR SQUARE LLP. And this offer letter will be valid till 25-08-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport size colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP

We look forward to your joining at the earliest.

For HR Square LLP



**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



HR SQUARE LLP

D.No-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor,  
Dwarakapuri Colony, Punjagutta, Hyderabad 500082, Telangana  
Tele: 040 - 6666 6789, E-mail: [info@hrsquare.in](mailto:info@hrsquare.in)

4 November 2020

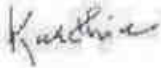
Dear Neltikanti Himavarshini,

It is our pleasure to offer you a position of Clinical Content Developer at Avenida. It has been a pleasure interacting with you over the past few weeks. We are very impressed with your passion.

We are confident that as a Clinical Content Developer you will make significant contribution in Avenida's mission of pursuing better solutions for healthcare and education.

Should you have any questions, please let us know.

We look forward to working with you!



Dr. Karthik Rakam  
Co-founder and CEO



**Balaji Institute of Pharmaceutical Sciences**  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



## MSN Laboratories Private Limited

MSN House, Plot No.: C-24,  
Sanath Nagar Industrial Estate, Sanath Nagar,  
Hyderabad, Telangana, Pin Code: 500 018, India  
CIN: U24239TG2003PTC041583  
Phone: +91-40-30438600, Fax: +91-40-30438798

March, 12 2020

Mr. Thummala Rahul,  
# 2-12-1, Kumarpally,  
Hanamkonda,  
Warangal – Dist  
Mobile No:

Dear Mr. Thummala Rahul,

Sub: Offer and Appointment Letter

This has reference to your application and the subsequent interview you had with us, we are pleased to offer you an employment with the following Terms & Conditions.

1. Designation:

You will be designated as “ Junior Executive-Trainee”, Grade “G01”, in Quality Assurance Department based at MSN Laboratories Private Limited – MSNF-II-Kothur – Osd Location.

2. Remuneration:

Detailed compensation structure as Total Cost to Company Rs. 197000/- is mentioned in the Annexure-I.

3. Documents to be Submitted:

Please bring all the following documents in original with Photostat copies of the same at the time of joining.

- Passport Size Color Photographs (Self) – 7 nos, and Dependent-family members photograph - 1 nos each.
  - All Educational Certificates and any other Certificates related to specific Training and Skills.
  - Previous employment Service Certificate / Relieving Letter, if any
  - Last Six Months Bank Statement.
  - Aadhar Cards of self and dependent family members.
  - Pan Card
  - Passport/ Driving License.
  - A cancelled cheque leaf of active bank account.
  - Medical Certificate with Reports.
  - Non-Judicial Stamp Paper worth Rs. 100/- in your name, for the purpose of Employment Agreement.
- You need to give us the Agreement of Employment on Non-Judicial Stamp paper, stating that, you will work with MSN Group of Companies for a minimum period of three years from the date of joining.

**PRINCIPAL**

**Balsaji Institute of Pharmaceutical Sciences**  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



Page 1 of 2

APL/API/AL/2020-21/4399  
June - 05 - 2021

To  
Vasala Varnshi  
H.no: 1-109, Rangashaipei,  
Warangal

**Sub: - LETTER OF APPOINTMENT**

With reference to your application and subsequent interview you had with us, we have pleasure in appointing you for the position of **Assistant - Quality Control**, in the Assistant grade of "S3", in our company on the following terms and conditions:

1. The place of posting will be at our Unit - VIII, situated at Survey No.13, Gaddapotharam Village, Jinnaram Mandal, Medak District, Telangana.
2. You will be paid Monthly Salary, annual and statutory benefits as per the attached Annexure - I and rules of the company applicable to your cadre periodically.
3. You shall disclose pre-existing ailments voluntarily before joining the Company. However, this appointment and your continuance in the employment are subject to you being found medically, physically and mentally fit, that are required to discharge your functional responsibilities, by the authorized Medical Officer of the Company.
4. You shall be on probation for a period of Twelve months from the date of joining which may be extended at the discretion of the Management. Unless otherwise informed to you in writing, the probation period may deem to have completed successfully. During the probation period if your performance is found to be not satisfactory, your services are liable for termination without assigning any reasons whatsoever.
5. Your appointment is further subject to verification of the particulars furnished by you on the 'Application Form for Employment' and other documents submitted by you. In case any particulars mentioned by you and/or other documents, which you have submitted at the time of interview or joining or thereafter are found to be false or incorrect, your services during probation / confirmation shall be terminated forthwith without any notice and further appropriate legal proceedings will be initiated.
6. Your services shall be terminable with three month's prior notice in writing on either side or three months' Notice Pay in lieu thereof, after confirmation.
7. The training that will be imparted to you during your service period involves considerable expenditure, both direct, indirect, financial and un-liquidated. The training substantially improves your professional standing, job skill and technology awareness as company offers abundant learning opportunities. Since considerable expenditure is incurred by the Company as an investment and hence the Company expects a commitment from you to serve the Company and to recover its expenditure as well as seek penalty for non-fulfilment of the terms of employment. In consideration of the training to be imparted by the Company, you shall agree and undertake irrevocably to serve the Company, by not leaving the services of the Company.
8. Acceptance of this offer also confirms your consent to the Company, to carry out necessary background verification/checks on your academic credentials, previous employment and other records etc by a third party Service Provider/ internal HR team. Submission of inappropriate/false information by you will lead to termination of your employment without any notice followed by appropriate legal proceedings.

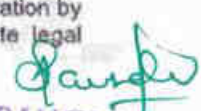
(CIN : L24239TG1986PLC015190)

**AUROBINDO PHARMA LIMITED**

Corp off.: The Water Mark Building, Plot No.11, Survey No.9, Hi-tech City, Kondapur, Hyderabad - 500 084 T.S., INDIA Tel : +91 40 6672 5000 / 1200 Fax : +91 40 6207 4059

Regd. Off.: Plot No.2, Maithrivarur, Amerpet, Hyderabad - 500 038, T.S., INDIA Tel : +91 40 2373 6370 Fax : +91 40 2374 7340, Email: info@aurobindo.com

www.aurobindo.com

  
**PRINCIPAL**  
Balaji Institute of Pharmaceutical Science  
Laknapally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.G.)

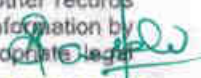
APL/API/AL/2020-21/4399  
June - 05 - 2021

To  
Vollie Vijendar  
H.no: 2-4-81/11, Excise Colony,  
Warangal

**Sub: - LETTER OF APPOINTMENT**

With reference to your application and subsequent interview you had with us, we have pleasure in appointing you for the position of **Assistant - Quality Control**, in the Assistant grade of "S3", in our company on the following terms and conditions:

1. The place of posting will be at our Unit - VIII, situated at Survey No.13, Gaddapotharam Village, Jinnaram Mandal, Medak District, Telangana.
2. You will be paid Monthly Salary, annual and statutory benefits as per the attached Annexure - I and rules of the company applicable to your cadre periodically.
3. You shall disclose pre-existing ailments voluntarily before joining the Company. However, this appointment and your continuance in the employment are subject to you being found medically, physically and mentally fit, that are required to discharge your functional responsibilities, by the authorized Medical Officer of the Company.
4. You shall be on probation for a period of Twelve months from the date of joining which may be extended at the discretion of the Management. Unless otherwise informed to you in writing, the probation period may deem to have completed successfully. During the probation period if your performance is found to be not satisfactory, your services are liable for termination without assigning any reasons whatsoever.
5. Your appointment is further subject to verification of the particulars furnished by you on the 'Application Form for Employment' and other documents submitted by you. In case any particulars mentioned by you and/or other documents, which you have submitted at the time of interview or joining or thereafter are found to be false or incorrect, your services during probation / confirmation shall be terminated forthwith without any notice and further appropriate legal proceedings will be initiated.
6. Your services shall be terminable with three month's prior notice in writing on either side or three months' Notice Pay in lieu thereof, after confirmation.
7. The training that will be imparted to you during your service period involves considerable expenditure, both direct, indirect, financial and un-liquidated. The training substantially improves your professional standing, job skill and technology awareness as company offers abundant learning opportunities. Since considerable expenditure is incurred by the Company as an investment and hence the Company expects a commitment from you to serve the Company and to recover its expenditure as well as seek penalty for non-fulfilment of the terms of employment. In consideration of the training to be imparted by the Company, you shall agree and undertake irrevocably to serve the Company, by not leaving the services of the Company.
8. Acceptance of this offer also confirms your consent to the Company, to carry out necessary background verification/checks on your academic credentials, previous employment and other records etc by a third party Service Provider/ internal HR team. Submission of inappropriate/false information by you will lead to termination of your employment without any notice followed by appropriate legal proceedings.

  
**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

  
**AUROBINDO PHARMA LIMITED**

(CIN : L24239TG1986PLC015190)

Corp. off.: The Water Mark Building, Plot No.11, Survey No.5, Hi-tech City, Kondapur, Hyderabad - 500 084 T.S., INDIA Tel: +91 40 6672 5000 / 1203 Fax: +91 40 6787 4059

Regd. Off.: Plot No. 2, Maltheivihar, Ameerpet, Hyderabad - 500 038, T.S., INDIA Tel: +91 40 2373 6370 Fax: +91 40 2374 7340, Email: info@aurobindo.com

www.aurobindo.com



# PROGENERICS PHARMA PVT. LTD.

CIN : U24233TG2015PTC102075 GSTIN No. 36AAICP3776B1ZD

*Private & Confidential*

Date : 30<sup>th</sup> September 2021

To:  
Ambali Venkanna  
H.no : 4-5/105, Ramathertham,  
Nallabelly, warangal

Dear Venkanna

## *Sub: Offer of Appointment*

This is with reference to the meetings and discussions we had. We are pleased to offer you the position of "Trainee" in AR&D Department. Your initial place of posting will be at our R&D Plant, Pashamylaram, Hyderabad.

### TERMS AND CONDITIONS

1. Your total annual compensation would be Rs. 1,20,000.00 (Rupees One Lakh Twenty Thousand). This will be disbursed to you as per the prevailing rules and guidelines of the Company.
2. Management reserves the right to make changes to your Compensation Structure any time at its sole discretion.
3. You are expected to join as early as possible but not later than 01st October 2021.
4. Your place of work will be at our "R&D, Pashamylaram, Hyderabad". However, your services are transferable, and you may be assigned, after reasonable notice, to any location in India or abroad where we conduct business. While on transfer you will be governed by the rules, regulations and conditions of service of that location.
3. The terms of this offer shall be kept strictly confidential. You shall execute all other documents as may be required to give effect to this offer. If any declaration given or furnished by you to the Company prove to be false or if you are found to have wilfully suppressed any material information, in such a case, you will be liable to removal from service without any notice.
4. You are required to submit the following documents at the time of joining:
  - Academic & Professional Certificates (Original & Xerox copies)
  - Three Recent Passport size Photographs
  - Relieving Certificate from last Employer

**PRINCIPAL**

Bafal Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

APL/API/AL/2020-21/4399  
May - 08 - 2020

To  
Nalamasa Sai Krishna  
H.no: 1-15, Nallabelly,  
Nallabelly, Warangal

**Sub: - LETTER OF APPOINTMENT**

With reference to your application and subsequent interview you had with us, we have pleasure in appointing you for the position of **Assistant - Quality Control**, in the Assistant grade of "S3", in our company on the following terms and conditions:

1. The place of posting will be at our Unit - VIII, situated at Survey No.13, Gaddapotharam Village, Jinnaram Mandal, Medak District, Telangana.
2. You will be paid Monthly Salary, annual and statutory benefits as per the attached Annexure - I and rules of the company applicable to your cadre periodically.
3. You shall disclose pre-existing ailments voluntarily before joining the Company. However, this appointment and your continuance in the employment are subject to you being found medically, physically and mentally fit, that are required to discharge your functional responsibilities, by the authorized Medical Officer of the Company.
4. You shall be on probation for a period of Twelve months from the date of joining which may be extended at the discretion of the Management. Unless otherwise informed to you in writing, the probation period may deem to have completed successfully. During the probation period if your performance is found to be not satisfactory, your services are liable for termination without assigning any reasons whatsoever.
5. Your appointment is further subject to verification of the particulars furnished by you on the 'Application Form for Employment' and other documents submitted by you. In case any particulars mentioned by you and/or other documents, which you have submitted at the time of interview or joining or thereafter are found to be false or incorrect, your services during probation / confirmation shall be terminated forthwith without any notice and further appropriate legal proceedings will be initiated.
6. Your services shall be terminable with three month's prior notice in writing on either side or three months' Notice Pay in lieu thereof, after confirmation.
7. The training that will be imparted to you during your service period involves considerable expenditure, both direct, indirect, financial and un-liquidated. The training substantially improves your professional standing, job skill and technology awareness as company offers abundant learning opportunities. Since considerable expenditure is incurred by the Company as an investment and hence the Company expects a commitment from you to serve the Company and to recover its expenditure as well as seek penalty for non-fulfilment of the terms of employment. In consideration of the training to be imparted by the Company, you shall agree and undertake irrevocably to serve the Company, by not leaving the services of the Company.
8. Acceptance of this offer also confirms your consent to the Company, to carry out necessary background verification/checks on your academic credentials, previous employment and other records etc by a third party Service Provider/ internal HR team. Submission of inappropriate/false information by you will lead to termination of your employment without any notice followed by appropriate legal proceedings.

  
**PRINCIPAL**

**Bejai Institute of Pharmaceutical Science**  
Laknepally (V), Narsampet  
Warangal (Dt) - 506 331 (T.S)

**AUROBINDO PHARMA LIMITED**

(CIN : L24239TG1886PLC015190)

Corp off.: The Water Mark Building, Plot No.11, Survey No.9, Hi-tech City, Kondapur, Hyderabad - 500 084 T.S., INDIA Tel : +91 40 6572 5000 / 1200 Fax : +91 40 6787 4059

Regd. Off.: Plot No. 2, Muthirivihar, Amierpet, Hyderabad - 500 038, T.S., INDIA Tel : +91 40 2373 6370 Fax : +91 40 2374 7340, Email : info@aurobindo.com

[www.aurobindo.com](http://www.aurobindo.com)



Date: 08-09-2020

To  
Ms. GOLI MADHURI,

### **OFFER LETTER**

Dear MS. GOLI MADHURI,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD- R&D we are pleased to offer you for the position of "Jr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location SANATHNAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 18,000/-P.M  
Your expected Date of Joining : 10/09/2020

You will be issued a detailed 'Appointment Letter on your joining with HR SQUARE LLP. And this offer letter will be valid till 10-09-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport size colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP

We look forward to your joining at the earliest.

For HR Square LLP

(Authorized signatory)



**PRINCIPAL**  
Bharatiya Institute of Pharmaceutical Sciences  
Waranangal (V), Narsimhapeta (M)  
Waranangal (M) - 506 331 (T.S)

HR SQUARE LLP  
D.No-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor,  
Dwarakapuri Colony, Punjagutta, Hyderabad 500082, Telangana  
Tele: 040 – 6666 6789, E-mail: [info@hrsquare.in](mailto:info@hrsquare.in)

# SUNRISE INTERNATIONAL LABS LTD.

APERDAMAN GROUP COMPANY



## OFFER LETTER

Date: 09-12-2020

To,  
Ms.Gourishetty Swathi,  
H.No: 2-48,  
Labor colony,  
Warangal,  
Telangana – 506001.

Dear Ms.Gourishetty Swathi,

With reference to your interview i.e., 09/12/2020, we are pleased to offer you as **'Trainee' in 'QC Department.'** You are requested to deposit your original documents for **two** years. Please bring your Three photos and address proof & certificates Xerox copies at your time of joining.

Your date of joining of the company is **15/12/2022**; please sign on this copy as a token of your acceptance of the offer. Formal letter of appointment will be provided once you join the company with details of roles & responsibilities.

Serving of notice period (2 Months) is must to settle the full & final payments. You are not entitled to avail any leave during the notice period.

Thanking you

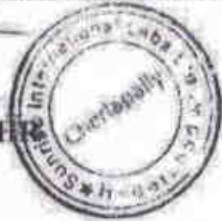
With Best wishes

**For Sunrise International Labs Ltd**

*A. Ramesh*

**A. Ramesh**

**Asst. Manager - HR**



*Principal*

**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

## CODITECH SOFTWARE SOLUTIONS

 A CorroHealth Company

We wish to advise everyone seeking employment with CorroHealth (Visionary RCM), to kindly note the following:

- ✓ Do not respond to any unsolicited job offers from individuals / agencies claiming to be our employees or authorised agents, and demanding a fee/charge for job application. Please note that any communication demanding money that appears to originate from us is false.
- ✓ Do not make any payment to any individual / agency for securing employment with us. We do not charge anything from the person seeking employment with us.
- ✓ Do not disclose any personal & confidential information, including bank account details, without proper verification and checking the authenticity.
- ✓ In case of the slightest suspicion about the source & credentials of any individual/ agency claiming to be our representative, you may immediately report the same to our office or the local police authorities. Beware of fake email IDs or communications issued on fake letter heads.
- ✓ We shall not accept any liability towards the representation made in any fraudulent communication or its consequences, and such fraudulent communication shall not be treated as any kind of offer or representation by CorroHealth (Visionary RCM).

Please sign and return the duplicate copy of this letter as confirmation of your having accepted the terms and conditions for our records.

Yours faithfully,

For Coditech Software Solutions – A CorroHealth Company



Sasi Rekha K  
AVP – HR

Accepted By - Ms. Kanaparthi Ashwitha



  
**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Lakshypally (V), Narsampet (T.S.)  
Warangal (Dt) - 506 331 (T.S.)

**Registered Address:** F-83, Profit Centre, Gate No 1, Near Pizza Hut, Mahavir Nagar, Kandivali  
Mumbai MH 400067 IN; CIN: U72900MH2019FTC333609

# CODITECH SOFTWARE SOLUTIONS

A CorroHealth Company

## Annexure –A

### Pay & Allowances Structure Summary

| #                                | Pay & Allowance                                                           | Monthly CTC | Annual CTC |
|----------------------------------|---------------------------------------------------------------------------|-------------|------------|
| 1                                | Basic Pay                                                                 | 20000       | 240000     |
| 2                                | House Rent Allowance                                                      | 10000       | 120000     |
| 3                                | Special Allowance                                                         | 5359        | 64308      |
| 4                                | Children Education & Hostel Allowance                                     | 800         | 9600       |
| 5                                | Statutory Bonus - 8.33% of Basic pay                                      | 1666        | 19992      |
| 6                                | Gross Pay (1+2+3+4+5)                                                     | 37825       | 453900     |
| 7                                | Company's Contribution to PF @13% with capping up to Rs15000 on Gross Pay | 1950        | 23400      |
| 8                                | Company Contribution to ESIC @ 3.25%                                      | 0           | 0          |
| 9                                | Insurance                                                                 | 225         | 2700       |
| 10                               | Total Cost to Company (6+7+8+9)                                           | 40000       | 480000     |
| Approximate Statutory Deductions |                                                                           |             |            |
| 11                               | Employee's Contribution to PF **                                          | 1800        | 21600      |
| 12                               | Employee's Contribution to ESIC @ 0.75% **                                | 0           | 0          |
| 13                               | Professional Tax                                                          | 200         | 2400       |
| 14                               | Approximate Take Home*** (6-11-12-13)                                     | 35825       | 429900     |

#### Note:

\*\* Subject to vary based on earned pay

\*\*\* Approximate Take home value is subject to vary based on actual earnings of the month

With best wishes,

For Coditech Software Solutions – A CorroHealth Company

*Sasi Rekha K*

Sasi Rekha K

AVP – HR

Accepted By - Ms. Kanaparthi Ashwitha



*Kanaparthi Ashwitha*  
PRINCIPAL  
Balaji Institute of Pharmaceutical Sciences  
Lakshapally (V), Lakshapally (T),  
Warangal (D), Andhra Pradesh - 506 331 (T)

Registered Address: F-83, Profit Centre, Gate No 1, Near Pizza Hut, Mahavir Nagar, Kandivali  
Mumbai MH 400067 IN; CIN: U72900MH2019FTC333609

Date: 08-09-2020

To  
**Ms. KATAKAM SUSHMA,**

**OFFER LETTER**

**Dear MS. KATAKAM SUSHMA,**

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD- R&D we are pleased to offer you for the position of "Jr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location SANATHNAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 18,000/-P.M  
Your expected Date of Joining : 10/09/2020

You will be issued a detailed 'Appointment Letter on your joining with HR SQUARE LLP. And this offer letter will be valid till 10-09-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport size colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP

We look forward to your joining at the earliest.

For HR Square LLP



(Authorized signatory)



**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

**HR SQUARE LLP**  
D.No-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor,  
Dwarakapuri Colony, Punjagutta, Hyderabad 500082, Telangana  
Tele: 040 - 6666 6789, E-mail: [info@hrsquare.in](mailto:info@hrsquare.in)



# PROGENERICS PHARMA PVT. LTD.

CIN - U24283TG2015PTC102675 GSTIN No.: 36AAICP3776B1ZD

*Private & Confidential*

Date: 30<sup>th</sup> September 2021

To

Mekala Ashok

H.No: 1-108, Durga Bhavani Nagar,  
Dilsuknagar, Hyderabad

Dear Ashok

## *Sub: Offer of Appointment*

This is with reference to the meetings and discussions we had. We are pleased to offer you the position of "Trainee" in AR&D Department. Your initial place of posting will be at our R&D Plant, Pashamylaram, Hyderabad

### TERMS AND CONDITIONS

1. Your total annual compensation would be Rs. 1,20,000.00 (Rupees One Lakh Twenty Thousand). This will be disbursed to you as per the prevailing rules and guidelines of the Company.
2. Management reserves the right to make changes to your Compensation Structure any time at its sole discretion.
3. You are expected to join as early as possible but not later than 01st October 2021.
4. Your place of work will be at our "R&D, Pashamylaram, Hyderabad". However, your services are transferable, and you may be assigned, after reasonable notice, to any location in India or abroad where we conduct business. While on transfer you will be governed by the rules, regulations and conditions of service of that location.
3. The terms of this offer shall be kept strictly confidential. You shall execute all other documents as may be required to give effect to this offer. If any declaration given or furnished by you to the Company prove to be false or if you are found to have wilfully suppressed any material information, in such a case, you will be liable to removal from service without any notice.
4. You are required to submit the following documents at the time of joining:-
  - Academic & Professional Certificates (Original & Xerox copies)
  - Three Recent Passport size Photographs
  - Relieving Certificate from last Employer

*[Signature]*  
PRINCIPAL

Bajaj Institute of Pharmaceutical Science  
Laknopalay (V), Narsampet (M)  
Warangal (Dt) - 508 331 (T.S)

PPPL/HR/FAC/10/2022-23  
June 3<sup>rd</sup>, 2022

Ms. Devoju Ramya,  
Narsampet, Telangana.

**Provisional Offer of Appointment**

Dear Ramya,

This is in reference to your application and subsequent interaction you had with us. We are pleased to offer you the position of **Trainee Research Associate – Nano R & D** at Factory located at Nacharam, Hyderabad.

You shall join the company on or before **6<sup>th</sup> June 2022**. The details of your compensation, as mutually agreed, shall be shared on the day of your joining along with Appointment letter.

You will be under probation for a period of Six (6) months from the date of your joining. Your services will be confirmed in writing upon successful completion of probation period.

You shall be guided by the rules and regulations of the company, as applicable.

- A. You are requested to complete the joining formalities immediately on the authorized online portal of Pulse Pharmaceuticals and submit/confirm the submission of the documents as required by the Company.

The detailed list of documents to be submitted is given below:

- Certificate Copies in support of higher/professional qualification
- Copy of Birth Certificate as proof of age and Aadhaar Card as Unique Identity
- Copies in support of your previous employments.
- Copy of Resignation duly accepted by present employer/Relieving letter from the previous Employer.
- Your present appointment letter / increment letter showing present CTC breakup, last 03 months payslips and last six months bank statement showing your salary credits.
- Proof of Present & Permanent Address (Ration Card/Electricity Bill/Driving License/Telephone bill etc.)
- Form-16 or Taxable income statement duly certified by previous employer
- Copy of PAN Card & 06 recent passport size photographs

- B. Your final appointment is subject to:

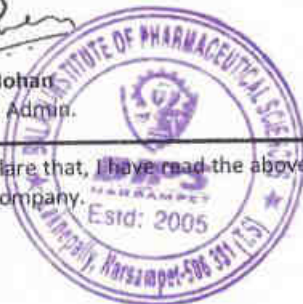
- You being medically fit to perform your role effectively.
- It is also based on verification of information and particulars submitted by you; any discrepancy in the documents or information provided by you shall result in revocation of the offer / termination of employment at any point of time.
- You successfully completing the Pulse Training Programme (Applicable for field staff only)

Please send your acceptance of this offer of employment within ONE DAY from the date of receipt of this letter mentioning possible date of joining, after that this letter stands null & void.

We look forward to a successful and pleasant association with you at Pulse Pharmaceuticals.  
For Pulse Pharmaceuticals Pvt. Ltd.



T. Krishna Mohan  
AGM – HR & Admin.



**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Lakshapally (V), Narsampet (M)  
Warangal (Dt) - 508 501 (T.S.)

I hereby declare that, I have read the above terms & conditions, willfully agree to submit the above-mentioned documents on the day of joining the company.

Signature of the Candidate  
Date :

13-Sep-2020

Ms. Kanna Pavithra,  
Warangal -506001.

Dear Ms.Kanna Pavithra,

"Welcome to the Apollo Family"

Reference your application and the subsequent discussions you had with us, we are happy to inform you that we are offering you the position of "Pharmacist" at "Apollo 24|7" (Apollo Hospitals Enterprise Limited) on the following terms.

1. Placement: Initially you will be posted at "Apollo 24|7" - Hyderabad, however ring employment with the company; you will be posted/transferred to any location at the sole discretion of the management.
2. Reporting: You will be reporting to **Sr. Manager- Order Fulfillment - Apollo 24|7**.
3. Remuneration: You will be paid a compensation of Rs. 2,30,000 (Rupees Two Lac(s) Thirty Thousand Only) per annum.
4. You will be required to join on or **before 20-Sep-2020** (This offer will lapse in case you to not report duty on the said date).

You are requested to submit the following certificates (original as well as photocopy) or acceptance of the offer: originals will be returned after verification. This certificate: have to be produced on any working day prior to 7 working days of your joining.

- Certificates of Educational Qualification (10 to highest degree of qualification)
- Service Certificates of Previous & Current Employment
- Aadhaar Card, PAN Card, Passport or any other Residential Address Proof
- 2 Reference Letters.
- 4 Passport Size Photographs (with blue background)

This employment is subject to you being found medically fit, in this regards, you are required to undergo a pre-employment medical examination at our hospital on any working day before your joining date. On confirmation of your medical fitness along with your credential and employment verification reports, you will be issued an Appointment Letter with terms and conditions.

On completion of the Pre-employment medical examination, If you fail to report to duty or leave the organization within 3 months from the Date of Joining, you are required to refund the actual cost of the pre-employment medical examination.

Kindly acknowledge this letter as a token of acceptance of this offer.

With best wishes,

Benny Veliath  
Lead-Human Resources



*(Signature)*

**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laxmapally (V), Narsampet  
Warangal (Dt) - 506 331 (T.S.)

#Expertise For Everyone

Date: 20-Sep -2020

| SALARY BREAKUP                          |                  |                  |            |
|-----------------------------------------|------------------|------------------|------------|
| Name : Kanna Pavithra                   |                  |                  |            |
| Designation: Pharmacist                 |                  |                  |            |
| Category : Operations                   |                  |                  |            |
| Gross Salary / Remuneration Breakup (A) | Amount Per Month | Amount Per Annum | Guidelines |
| Basic pay                               | 5750             | 69000            |            |
| HRA                                     | 2875             | 34500            |            |
| Children Education Allowance            | 200              | 2400             |            |
| Other Allowance                         | 8105             | 97260            |            |
| Gross Salary Total (A)                  | 16930            | 203160           |            |
| Benefits (B)                            | Per Month        | Per Annum        |            |
| Employer's P.F Contribution             | 1687             | 20239            |            |
| ESI                                     | 550              | 6603             |            |
| Total CTC (A+B)                         | 19166            | 230000           |            |

**Standard Terms & Conditions:**

- Individual Compensation structure is subject to charge.
- Employer share of Provident Fund & ESIC will be a part of the Cost to Company whereas the Employer share of Provident fund & ESIC will be deducted from the salary as per the Govt. Guidelines.
- As per the statutory compliance, It is mandate to submit a valid PAN and Aadhar on the day of On-boarding.
- The above compensation structure is subjected to tax and other statutory deductions as applicable by the law.
- Please note that the Individual employee compensation is strictly confidential and must not be shared with other employees or business associates.
- You will be on probation for a minimum period of Six (6) months commencing from your date of joining the Company. During the probation period, you may terminate your services by providing 1 month of notice period.
- Post the probation period, if you decide to leave, you may resign from your services by giving a prior Notice Period of One (1) months or payment of gross salary in lieu thereof. Any shortfall in the Notice Period shall be recovered from you.

With best wishes,

Benny Vellath  
Lead-Human Resources



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laxmipatnam, Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



13-Sep-2020

Ms. Mada Preethi,  
Karimnagar -505502.

Dear Ms.Mada Preethi,

"Welcome to the Apollo Family"

Reference your application and the subsequent discussions you had with us, we are happy to inform you that we are offering you the position of "Pharmacist" at "Apollo 24|7" (Apollo Hospitals Enterprise Limited) on the following terms.

1. Placement: Initially you will be posted at "Apollo 24|7" - Hyderabad, however ring employment with the company; you will be posted/transferred to any location at the sole discretion of the management.
2. Reporting: You will be reporting to **Sr. Manager- Order Fulfillment - Apollo 24|7**.
3. Remuneration: You will be paid a compensation of **Rs. 2,30,000 (Rupees Two Lac(s) Thirty Thousand Only)** per annum.
4. You will be required to join on or **before 20-Sep-2020** (This offer will lapse in case you to not report duty on the said date).

You are requested to submit the following certificates (original as well as photocopy) or acceptance of the offer: originals will be returned after verification. This certificate: have to be produced on any working day prior to 7 working days of your joining.

- Certificates of Educational Qualification (10 to highest degree of qualification)
- Service Certificates of Previous & Current Employment
- Aadhaar Card, PAN Card, Passport or any other Residential Address Proof
- 2 Reference Letters.
- 4 Passport Size Photographs (with blue background)

This employment is subject to you being found medically fit, in this regards, you are required to undergo a pre-employment medical examination at our hospital on any working day before your joining date. On confirmation of your medical fitness along with your credential and employment verification reports, you will be issued an Appointment Letter with terms and conditions.

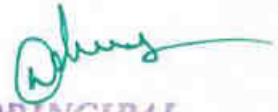
On completion of the Pre-employment medical examination, If you fail to report to duty or leave the organization within 3 months from the Date of Joining, you are required to refund the actual cost of the pre-employment medical examination.

Kindly acknowledge this letter as a token of acceptance of this offer.

With best wishes,

Benny Veliath  
Lead-Human Resources



  
**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Lakshypally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

#Expertise For Everyone



RCM Healthcare Pvt. Ltd

Contact : +919346490075  
Email ID : hr@a3rcmhealthcare.com

Name: MD.Shakir,

Date:19-10-2020.

Dear Shakir,

Welcome to A3 RCM Health Care Pvt Ltd!

Subject: Appointment Letter

With reference to your application, subsequent interview and discussions, we are pleased to inform that you have been appointed as "Medical Coder" with our organization commencing from 25-Oct-2020. Your annual compensation will be Rs. 2,16,000/-. The details of the terms and conditions of the employment are detailed in the enclosed annexures.

1. SALARY

Your offered salary breakup shall be as follows:

| Details              | Monthly CTC | Annual CTC |
|----------------------|-------------|------------|
| Basic                | 11214       | 134568     |
| HRA                  | 5598        | 67176      |
| Statutory Allowances | 630         | 7560       |
| Other Allowances     | 558         | 6696       |
| Total                | 18000       | 216000     |



**PRINCIPAL**  
Ballari Institute of Pharmaceutical Sciences  
Lakshapally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



RCM Healthcare Pvt. Ltd

Contact : +919346490075  
Email ID : hr@a3rcmhealthcare.com

\*\*Approximate take home value is subject to vary based on actual earnings of the month. Taxes and any statutory deductions will be calculated on Indian Government norms.

## 2. PROBATIONARY PERIOD

Your appointment will be subject to a probationary period of 6 months. An official confirmation of your appointment will be notified to you in writing after the completion of 6 months.

## 3. WORKING HOURS

Your working hours will be as follows:

Mon - Sat: 9 am – 6pm

At times, you may be required to work irregular hours, including Saturday and Sunday.

Appropriate time off will be considered for work performed outside normal operational hours.

## 4. LEAVE

The leave policy shall be applicable to you after 6 months of service in our organization. Any leaves taken in the meanwhile shall be deducted from your monthly salary. No leaves will be granted immediately before/after Public Holidays. If taken will be resulted in loss of pay for the entire days. Employee may carry forward unutilized leave to the following year and must be utilized by end of that year.



**PRINCIPAL**  
Jaleti Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (TS) - 506 001, India

## 5. NOTICE PERIOD

Period of notice for termination of employment or salary in lieu shall be as follows:

1. Employees having more than one year experience should serve a notice period of one month.
2. Employees with less than one year experience should serve a notice period of two months.
3. As per the agreement, Trainees with no experience and joined as fresher in the organization should serve a notice period of three months after the completion of one year.

Leaves are not allowed during notice period. If taken will result in the extension of notice period.

If anyone wants to relieve immediately without serving the notice period as per the above company norms, then

1. Freshers with no experience should pay three months' salary amount to the company as buyout.
2. Experienced employees less than one year experience should pay two months' salary amount to the company as buyout.
3. Experienced employees having more than one year experience should pay one month salary amount to the company as buyout.



  
**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 508 331 (T.S)



RCM Healthcare Pvt. Ltd

Contact : +919346490075  
Email ID : hr@a3rcmhealthcare.com

You are requested to serve the Company with loyalty and honesty and strictly follow all instructions given to you by your supervisors in carrying out your duties.

You shall not take or engage in any other employment, trade, and business, whatsoever outside the business of the Company during the period of your employment.

#### 6. CONFIDENTIALITY

You shall not at any time during or after your employment term with the Company reveal any of the affairs or secrets of the Company to any other person(s) nor use or attempt to use any information which you may acquire in the course of your employment in any manner which may injure or cause loss to the Company.

#### 7. RESIGNATION/TERMINATION

The Company shall be at liberty at any time by notice in writing summarily terminate the service of the employee if:-

- a) She/he is guilty of misconduct;
- b) She/he is negligent in the discharge of her/his duties; or
- c) Being absent or being unable to perform her/his duties and alleging ill-health as the cause thereof, she/he shall refuse to practitioner nominated by the company to examine her/him or shall fail to give to such medical practitioner the information necessary to report upon her/his state of health.

Upon resignation or termination of service, you shall deliver to the person in charge all documents in your possession which belong to the company.



**PRINCIPAL**  
Dalaji Institute of Pharmaceutical Sciences  
Lakshapally (V), Narsampet (M)  
Warangal (D) - 502 501 (T.G.)



RCM Healthcare Pvt. Ltd

Contact : +919346490075  
Email ID : hr@a3rcmhealthcare.com

To avoid any doubt, it is hereby declared that the property and all such documents used in the course of your work belong to the company.

If you are agreeable to the above terms and conditions of the agreement, kindly confirm your acceptance by signing and returning the duplicate copy of this letter for our file and records.

Yours sincerely,



Human Resource Manager

I agree to the agreement and accept the above terms and conditions of service.

Name: M.D shakir

Signature: [Signature]

Date: 23-01-2020



[Signature]  
**PRINCIPAL**  
Balsi Institute of Pharmaceutical Sciences  
Lakshapally (V) Narsaraopet (M) Warangal (Dt) - 506 303, Telangana

Date: 08-09-2020

To,  
Ms.MERUGU NIHARIKA.

### OFFER LETTER

Dear MS. MERUGU NIHARIKA,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD- R&D we are pleased to offer you for the position of "Tr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location SANATHNAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M  
Your expected Date of Joining : 01/10/2020

You will be issued a detailed 'Appointment Letter on your joining with HR SQUARE LLP. And this offer letter will be valid till 01-10-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

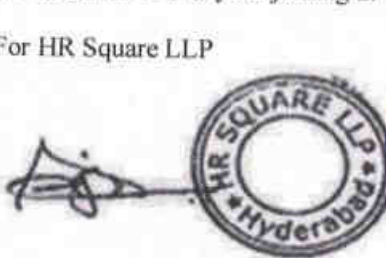
You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport size colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP

We look forward to your joining at the earliest.

For HR Square LLP



(Authorized signatory)



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

HR SQUARE LLP

D.No-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor,  
Dwarakapuri Colony, Punjagutta, Hyderabad 500082, Telangana  
Tele: 040 – 6666 6789, E-mail: [info@hrsquare.in](mailto:info@hrsquare.in)



13-Sep-2020

Ms. Md. Sana Nousheen,  
warangal -506132.

Dear Ms. Md. Sana Nousheen,

"Welcome to the Apollo Family"

Reference your application and the subsequent discussions you had with us, we are happy to inform you that we are offering you the position of "Pharmacist" at "Apollo 24|7" (Apollo Hospitals Enterprise Limited) on the following terms.

1. Placement: Initially you will be posted at "Apollo 24|7" - Hyderabad, however ring employment with the company; you will be posted/transferred to any location at the sole discretion of the management.
2. Reporting: You will be reporting to Sr. Manager- Order Fulfillment - Apollo 24|7.
3. Remuneration: You will be paid a compensation of Rs. 2,30,000 (Rupees Two Lac(s) Thirty Thousand Only) per annum.
4. You will be required to join on or before 20-sep-2020 (This offer will lapse in case you do not report duty on the said date).

You are requested to submit the following certificates (original as well as photocopy) or acceptance of the offer: originals will be returned after verification. This certificate: have to be produced on any working day prior to 7 working days of your joining.

- Certificates of Educational Qualification (10 to highest degree of qualification)
- Service Certificates of Previous & Current Employment
- Aadhaar Card, PAN Card, Passport or any other Residential Address Proof
- 2 Reference Letters.
- 4 Passport Size Photographs (with blue background)

This employment is subject to you being found medically fit, in this regards, you are required to undergo a pre-employment medical examination at our hospital on any working day before your joining date. On confirmation of your medical fitness along with your credential and employment verification reports, you will be issued an Appointment Letter with terms and conditions.

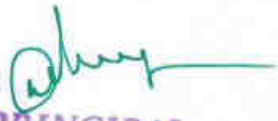
On completion of the Pre-employment medical examination, If you fail to report to duty or leave the organization within 3 months from the Date of Joining, you are required to refund the actual cost of the pre-employment medical examination.

Kindly acknowledge this letter as a token of acceptance of this offer.

With best wishes,

Benny Veliath  
Lead-Human Resources



  
**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Lakshypally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

#Expertise For Everyone

Date: 20-Sep -2020

| SALARY BREAKUP                          |                  |                  |            |
|-----------------------------------------|------------------|------------------|------------|
| Name : MD.Sana Nousheen                 |                  |                  |            |
| Designation: Pharmacist                 |                  |                  |            |
| Category : Operations                   |                  |                  |            |
| Gross Salary / Remuneration Breakup (A) | Amount Per Month | Amount Per Annum | Guidelines |
| Basic pay                               | 5750             | 69000            |            |
| HRA                                     | 2875             | 34500            |            |
| Children Education Allowance            | 200              | 2400             |            |
| Other Allowance                         | 8105             | 97260            |            |
| Gross Salary Total (A)                  | 16930            | 203160           |            |
| Benefits (B)                            | Per Month        | Per Annum        |            |
| Employer's P.F Contribution             | 1687             | 20239            |            |
| ESI                                     | 550              | 6603             |            |
| Total CTC (A+B)                         | 19166            | 230000           |            |

**Standard Terms & Conditions:**

- Individual Compensation structure is subject to charge.
- Employer share of Provident Fund & ESIC will be a part of the Cost to Company whereas the Employer share of Provident fund & ESIC will be deducted from the salary as per the Govt. Guidelines.
- As per the statutory compliance, It is mandate to submit a valid PAN and Aadhar on the day of On-boarding.
- The above compensation structure is subjected to tax and other statutory deductions as applicable by the law.
- Please note that the Individual employee compensation is strictly confidential and must not be shared with other employees or business associates.
- You will be on probation for a minimum period of Six (6) monts commencing from your date of joining the Company. During the probation period, you may terminate your services by providing 1 month of notice period.
- Post the probation period, if you decide to leave, you may resign from your services by giving a prior Notice Period of One (1) months or payment of gross salary in lieu thereof. Any shortfall in the Notice Period shall be recovered from you.

With best wishes,

Benny Vellath  
Lead-Human Resources





**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Lakshapally (V), Narsampet (T.S)  
Warangal (Dt) - 506 331 (T.S)

**Apollo**

**247**



Ref: HR/MAR/20/A2/61685285/60110800/1001445831

Date: 19 October, 2020

Mr. Nam Sravan Sai  
H.No-5-67, Tailor street  
Hanamkonda 506002  
Telangana, India

Dear Nam Sravan Sai

This is with reference to your application and subsequent interview you had with us.

We are pleased to offer you employment as **Pharmacist in Executive - A2 grade** in our business on the following terms and conditions:

**1. PLACE OF POSTING:**

Your initial posting will be at **Hyderabad, Telangana**.

However, during employment with the Company, you may be posted at any other location in India or abroad, without any additional remuneration. Further your services may be transferred to any other Reliance Group Company.

This offer is subject to your joining us on or before **27 April, 2023**.

**2. COMPENSATION:**

Your compensation on a Cost to Company (CTC) basis will be **Rs. 2,59,200/- (Rupees Two Lac(s) Fifty Nine Thousand Two Hundred Only) per annum** and will be payable as under. Please refer to Annexure 1A for detailed breakup of your CTC.

**i. Fixed Pay: Rs. 2,59,200/- (Rupees Two Lac(s) Fifty Nine Thousand Two Hundred Only) per annum.**

This includes Basic Pay and Choice Pay that consists of other allowances, benefits, perquisites etc. as per the compensation policy of the company.

**ii. Retirals: Rs. 26,589/- (Rupees Twenty Six Thousand Five Hundred Eighty Nine Only) per annum.**

This includes:

- Provident Fund @ 12% of PF Wages (i.e. Basic Pay + Personnel Special Allowance, wherever paid) and may be capped at applicable Statutory Wage Limit or actual PF Wages depending on company policy.
- Gratuity @ 4.81% of Basic Pay and paid as per provisions of The Payment of Gratuity Act 1972.

**3. GENERAL:**

You may choose components of your CTC as per your requirement, being referred as Choice Pay. In the year of joining and leaving the Company, the CTC will be pro-rated based on the number of days you are in the employment of the Company.

The available CTC components along with limits have been detailed in Annexure 1B.

The components within each category of payment are discretionary and the Company has the right to change these components at any time without notice. Your compensation and all other payments received by you would be subject to the prevailing tax rules and regulations.

**Reliance Retail Limited**

CIN: U01100MH1909PLC120563 Phone: +91 22 35553800

Registered Office: 3rd Floor, Court House, Lokmanya Tilak Marg, Dhobi Talao, Mumbai-400 002, India.  
Website: www.reliance retail.com | E-mail: retail.secretariat@ril.com

The Annexure 1A and the detailed "Terms & Conditions of Employment" in Annexure 2 together sets forth the terms and conditions under which the Company would employ you and become effective from the date you join the Company. Your acceptance of the offer of employment would be on the basis of these terms and conditions of employment.

You are requested to sign and return to the Company a copy of this letter containing Annexure 1A and "Terms & Conditions of Employment" in Annexure 2, as confirmation of your acceptance.

This offer and appointment letter shall automatically stand withdrawn in case we do not receive your acknowledgement and acceptance within ten days from issue of this letter.

We wish you a long and successful association with us.

Sincerely yours,  
For Reliance Retail Limited

*Smita Sahu*

Smita Sahu

**ACKNOWLEDGEMENT & ACCEPTANCE**

I have read and understood all terms and conditions relating to my appointment/ employment and declare that I hereby unconditionally and irrevocably accept the same.

I shall report for duty on 26/11/2023.

SIGNATURE: Nam Sravan Sai

DATE: 21-Oct-2020



*(Signature)*

**PRINCIPAL**  
Balaji Institute of Pharmaceutical S  
Laknepally (V), Narsampet  
Warangal (Dt) - 506 331 (T.S.)

**Reliance Retail Limited**

CIN: U01100MH1909PLC120583 Phone: +91 22 35553800

Registered Office: 3rd Floor, Court House, Lokmanya Tilak Marg, Dhoobi Talao, Mumbai-400 002, India  
Website: [www.relianceretail.com](http://www.relianceretail.com) | E-mail: [retail.secretariat@ril.com](mailto:retail.secretariat@ril.com)



## MSN Laboratories Private Limited

MSN House, Plot No.: C-24,  
Sanath Nagar Industrial Estate, Sanath Nagar,  
Hyderabad, Telangana, Pin Code: 500 018, India  
CIN: U24239TG2003PTC041583  
Phone: +91-40-30438600, Fax: +91-40-30438798

March, 12 2020

Ms. Peruka Sanjana,  
# 1-14/2-1, Kothawada,  
Warangal,  
Warangal – Dist  
Mobile No:

Dear Mr. Peruka Sanjana,

Sub: Offer and Appointment Letter

This has reference to your application and the subsequent interview you had with us, we are pleased to offer you an employment with the following Terms & Conditions.

1. Designation:

You will be designated as “ Junior Executive-Trainee”, Grade “G02”, in Quality Assurance Department based at MSN Laboratories Private Limited – MSNF-II-Kothur – Osd Location.

2. Remuneration:

Detailed compensation structure as Total Cost to Company Rs. 157000/- is mentioned in the Annexure-I.

3. Documents to be Submitted:

Please bring all the following documents in original with Photostat copies of the same at the time of joining.

- Passport Size Color Photographs (Self) – 7 nos, and Dependent-family members photograph - 1 nos each.
- All Educational Certificates and any other Certificates related to specific Training and Skills.
- Previous employment Service Certificate / Relieving Letter, if any
- Last Six Months Bank Statement.
- Aadhar Cards of self and dependent family members.
- Pan Card
- Passport/ Driving License.
- A cancelled cheque leaf of active bank account.
- Medical Certificate with Reports.
- Non Judicial Stamp Paper worth Rs. 100/- in your name, for the purpose of Employment Agreement. You need to give us the Agreement of Employment on Non-Judicial Stamp paper (Stating that, you will work with MSN Group of Companies for a minimum period of three years from the date of joining).

**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Hyderabad (M)  
Warangal (T.S)

Page 1 of 2

25 September 2020

Dear Sadiram ramya,

It is our pleasure to offer you a position of Clinical Content Developer at Avenida. It has been a pleasure interacting with you over the past few weeks. We are very impressed with your passion.

We are confident that as a Clinical Content Developer you will make significant contribution in Avenida's mission of pursuing better solutions for healthcare and education.

Should you have any questions, please let us know.

We look forward to working with you!



Dr. Karthik Rakam  
Co-founder and CEO



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

**COTIVITI****Cotiviti India Private Limited**

Registered Office:  
 10th Floor, Galaxy, Plot No.1, Sy.No.83/1, HYD Knowledge City,  
 Raidurg, Serilingampally Mandal Hyderabad  
 Rangareddi TG 500081 IN  
 Tel: +91 40 6712 2222, Fax: +91 40 6712 2224  
 CIN: U72200TG2007FTCO53815, Web: www.cotiviti.com

Sonu Marandi  
 H.No -Pateng, Araria , Assam -854311

30-June-2022

Dear Sonu,

**Congratulations!!**

We are pleased to inform that you have been offered a position of **Medical Coder**. As discussed, you will operate from our Hyderabad office. Please note that this offer is subject to a positive background & reference check to be conducted by us based on specific information provided by you as per our policy subsequent to your joining our Company. Details of your compensation package are attached as per annexure – I.

1. Your date of joining our establishment is on or before **11<sup>th</sup> July 2022**. However, we would like you to try & join us as soon as possible. We expect you to take steps in being relieved from your current job based on this note and confirm your exact date of joining.
2. You will have to furnish the following on joining
  - a) Photocopies of your basic, intermediate, and highest degrees obtained.
  - b) Your relieving letter from your previous organizations.
  - c) Statement of income last drawn preferably with a break-up.
  - d) Copy of PAN Card.
  - e) Copy of Aadhaar Card.
  - f) Copy of passport (if you have), six passport size color glossy (not Polaroid) photographs of self & family members being covered under the Mediclaim policy.
  - g) Check of blood group.
  - h) Check date of birth of dependents for Mediclaim policy at the time joining.
3. If you fail to join your duties as above or if we do not receive confirmation of your accepting this offer within three days from the receipt of the same, this offer letter stands automatically cancelled and withdrawn.
4. As per company policy you are required to sign a Non-Disclosure-Agreement with the company on your joining as part of your joining process.
5. During your employment with Cotiviti you will adhere to the company policies in general and information security policies that are issued from time to time.
6. Cotiviti has internally designed a HIPAA Privacy Policy. Network Services have designed policies for data, systems, and network security. All employees need to follow HIPAA Privacy policy as applicable. Violation could result in disciplinary action including termination from services.
7. Your duties will be governed by the rules and regulations of the company which will be elaborated and detailed in the appointment letter.
8. **As part of Cotiviti hiring process, Medical coders offered candidates, MUST be an active coding certified professional (CPC). In case, he/she has only an apprentice status viz (CPC-A), they need to get the apprentice status removed on AAPC/AHIMA portal by submitting relevant experience documents to AAPC/AHIMA. Please note that the above-mentioned certification criteria MUST be fulfilled before onboarding. However, in case, the certification criteria is not met at time of onboarding, the offer shall stand null and void.**

Please confirm your acceptance of this offer by return email.

We owe much of our success to the dedicated work of all our people, and therefore we strive to have a mutually beneficial, and long-term and rewarding relationship. In case you have any further clarifications, please feel free to call Atish Chintalwar at +91- 9284778079 or email at atish.chintalwar@cotiviti.com

Thanking You

For Cotiviti India Private Limited

*Mohsin Mohammed*  
**Mohsin Mohammed**  
 Vice President- Human Resources

**Annexure -I**

*Atish Chintalwar*  
**PRINCIPAL**  
 Baitell Institute for Pharmaceutical Sciences  
 Larsampally (M)  
 Rangareddi (D) - 508 331 (T.S.)  
 Page 1 of 2

**Operational Offices:**

10th Floor, Galaxy, Plot No.1, Sy.No.83/1,  
 HYD Knowledge City, Raidurg, Serilingampally Mandal  
 Hyderabad Rangareddi TG 500081 IN  
 Tel: +91 40 6712 2222, Fax: +91 40 6712 2224

Podium Floor, Binarius/Deepak Complex,  
 Yerwada, Pune - 411006,  
 Maharashtra, India.  
 Tel: +91 20 4150 4505, Fax: +91 20 4150 4525

7th Floor, Tower A, KGISL Infra Structure Pvt Ltd  
 Keeranatham Village, Saravanampatti  
 COIMBATORE - 641 035 TAMILNADU, IN  
 Tel: +91 422 668 4400



# PROGENERICS PHARMA PVT. LTD.

CIN: U24233TG2015PTC102075 GSTIN No: 36AAICP3776B1ZD

*Private & Confidential*

Date: 30<sup>th</sup> September 2021

To  
Suraj Kumar Chowdary  
H.no: 8-8-106, Annaram,  
Warangal

Dear Suraj Kumar

## *Sub: Offer of Appointment*

This is with reference to the meetings and discussions we had. We are pleased to offer you the position of "Trainee" in AR&D Department. Your initial place of posting will be at our R&D Plant Pashamylaram, Hyderabad.

### TERMS AND CONDITIONS

1. Your total annual compensation would be Rs. 1,20,000.00 (Rupees One Lakh Twenty Thousand). This will be disbursed to you as per the prevailing rules and guidelines of the Company.
2. Management reserves the right to make changes to your Compensation Structure any time at its sole discretion.
3. You are expected to join as early as possible but not later than 01st October 2021.
4. Your place of work will be at our "R&D, Pashamylaram, Hyderabad". However, your services are transferable, and you may be assigned, after reasonable notice, to any location in India or abroad where we conduct business. While on transfer you will be governed by the rules, regulations and conditions of service of that location.
3. The terms of this offer shall be kept strictly confidential. You shall execute all other documents as may be required to give effect to this offer. If any declaration given or furnished by you to the Company prove to be false or if you are found to have wilfully suppressed any material information, in such a case, you will be liable to removal from service without any notice.
4. You are required to submit the following documents at the time of joining:-
  - Academic & Professional Certificates (Original & Xerox copies)
  - Three Recent Passport size Photographs
  - Relieving Certificate from last Employer

**PRINCIPAL**

Baleji Institute of Pharmaceutical Sciences  
Lakshapally (V), Narsampet (M)  
Warangal (Dt) - 508 331 (T. 3)



## MSN Laboratories Private Limited

MSN House, Plot No.: C-24,  
Sanath Nagar Industrial Estate, Sanath Nagar,  
Hyderabad, Telangana, Pin Code: 500 018, India  
CIN: U24239TG2003PTC041583  
Phone: +91-40-30438600, Fax: +91-40-30438798

March, 12 2020

Ms. Uppula Prashanth,  
# 2-42-22, Shivanagar,  
Warangal,  
Warangal – Dist  
Mobile No:

Dear Ms. Uppula Prashanth,

Sub: Offer and Appointment Letter

This has reference to your application and the subsequent interview you had with us, we are pleased to offer you an employment with the following Terms & Conditions.

1. Designation:

You will be designated as “ Junior Executive-Trainee”, Grade “G02”, in Quality Assurance Department based at MSN Laboratories Private Limited – MSNF-II-Kothur – Osd Location.

2. Remuneration:

Detailed compensation structure as Total Cost to Company Rs. 157000/- is mentioned in the Annexure-I.

3. Documents to be Submitted:

Please bring all the following documents in original with Photostat copies of the same at the time of joining.

- Passport Size Color Photographs (Self) – 7 nos, and Dependent-family members photograph - 1 nos each.
- All Educational Certificates and any other Certificates related to specific Training and Skills.
- Previous employment Service Certificate / Relieving Letter, if any
- Last Six Months Bank Statement.
- Aadhar Cards of self and dependent family members.
- Pan Card
- Passport/ Driving License.
- A cancelled cheque leaf of active bank account.
- Medical Certificate with Reports.

Non-Judicial Stamp Paper worth Rs. 100/- in your name, for the purpose of Employment Agreement.

You need to give us the Agreement of Employment on Non-Judicial Stamp paper, stating that, you will work with MSN Group of Companies for a minimum period of three years from the date of joining.



*adhy* Page 1 of 2

Formulations Unit-II: Sy. No. 1277 & 1319 to 1324, Nandigama (Village & Mandal) Rangareddy District, Telangana, Pincode: 509 216, India, Phone: +91-40-30449200, Fax: +91-40-30449211, www.msnlabs.com

www.msnlabs.com

Principal  
B.A. Institute of Pharmaceutical Sciences  
Lakshapally (V), Narsampet (R)  
Warangal (Dt) - 506 331 (T.S.)

December 11, 2020

Ms. Adepu pranitha,

Hyderabad

Strictly Private and Confidential

## OFFER OF APPOINTMENT

Dear Adepu Pranitha,

This has reference to the discussions you had with us. We are pleased to offer you the position of "Junior Research Analyst" (Level-P1) in our Clinpharm division based out of Hyderabad.

Your total remuneration will be INR. INR 2, 40,000 PA/-per annum (Rupees Two Lakh Forty Thousand Only- Per Annum). Please refer Annexure -I for detailed salary Break-up.

Please note that you are required to join the organization on or before **December 19, 2020**, failing which this offer of appointment stands withdrawn. Kindly note that this offer is confidential.

Please note that your employment will be subject to:

1. Clearance in the background verification checks that may be required as per the company policy.
2. Submission of all the following documents at the time of joining:
  - i. Relieving letter and service certificate from current employer (If experienced)
  - ii. Last 3 months pay slips. (If experienced)
  - iii. Photocopies of your ID proofs and PAN card.
  - iv. Four copies of your latest passport size photographs.
  - v. Photocopies of all your educational certificates.

Please sign and return the duplicate copy of this letter as a token of your acceptance of this offer.

For Excelra Knowledge Solutions Pvt. Ltd



**Mahendra Pratap Singh**  
Vice President - Human Resources

I accept the offer of appointment on the above terms.

Signature: 

Date: 18-12-2020



**PRINCIPAL**

Baleji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Narsampet (Dt) - 508 331 (T.S)

Excelra Knowledge Solutions Pvt. Ltd.  
7th floor, Wing B, NSL SEZ, Arena  
Plot No.6 Surveer Nagar, IDA Copal,  
Hyderabad - 508 039, India

T +91 40 8707 3333 F +91 40 8707 3344

Registered Office:

Excelra Knowledge Solutions Pvt. Ltd.

CIN No. U72200TG2014PTC033303

2BA, IDA Nacharam, Hyderabad - 500 076, India.

T +91 40 8882 9999 F +91 40 8882 9900

[www.excelra.com](http://www.excelra.com)

| Annexure – I                            |                 |                 |
|-----------------------------------------|-----------------|-----------------|
| Adepu pranitha                          |                 |                 |
| A. Salary                               | Per Annum (INR) | Per Month (INR) |
| Basic                                   | 96000           | 8000            |
| House Rental Allowance (HRA)            | 38400           | 3200            |
| Transport Allowance                     | 20000           | 1667            |
| Medical Reimbursement                   | 20000           | 1667            |
| Statutory Bonus                         | 15016           | 1251            |
| Special Allowance                       | 22825           | 1902            |
| <b>Gross Salary</b>                     | <b>212241</b>   | <b>17687</b>    |
| PF- Employer Contribution               | 20861           | 1738            |
| ESI- Employer Contribution              | 6898            | 575             |
| <b>Total Cost to the Company (TCTC)</b> | <b>240000</b>   | <b>20000</b>    |

#### Note

- All payments made to you are subject to statutory deductions, as applicable
- PF stated above is employer contribution. There would be an equal employee contribution that would be deducted from your salary, as applicable.
- You are eligible to receive Gratuity on fulfilling the minimum conditions of Gratuity as per Payment of Gratuity Act.
- You will be covered under Group Medclaim and Group Personal Accident Policy, as applicable. For more details, you are advised to refer to the Policy.

For Excelra Knowledge Solutions Pvt. Ltd



**Mahendra Pratap Singh**  
Vice President - Human Resources



**Excelra Knowledge Solutions Pvt. Ltd.**  
7th floor, Wing B, NSL SEZ Arena  
Plot No. 6 Survey No.1, IDA Uppal,  
Hyderabad - 500 035, India.  
T +91 40 6707 3333 F +91 40 6707 3344

Registered Office:  
**Excelra Knowledge Solutions Pvt. Ltd.**  
(CIN No. U72200TG2014PTC093303)  
28A, IDA Nacharam, Hyderabad - 500 075, India.  
T +91 40 6652 9999 F +91 40 6652 9900



**PRINCIPAL**  
**Balaji Institute of Pharmaceutical Sciences**  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

## OFFER LETTER

08-12-2020

To,  
Ms. Chinthala Akshaya,  
H-NO :12-1-191/1, Mancheryal,  
Telangana-506001

Dear Chinthala Akshaya,

This letter confirms our offer to you, Ms. Chinthala Akshaya, residing at H-NO:12-1-191/1, Mancheryal, Telangana -506001 for a position with **RELEX HEALTHCARE SERVICES INDIA PRIVATE LTD** ("Company"). We are pleased to intimate you that you can join us as an **ASSOCIATE** on 10-12- 2020 which has been mutually agreed upon between you and the Company.

You are hereby intimated that subsequent to the Acceptance of the offer, and the fulfillment of the terms and conditions listed there in, you shall be in receipt of a monthly compensation package of ₹ 18,000/- per month payable , constituting the totality of the consideration being offered by the Company to you for the conduct of your duties and obligations.. You are hereby notified that the payment is subject to all the statutory deductions for tax and other such deductions that are legally required to be withheld by an employer in India.

You are required to report for duty at the above address, on 10-12-2020.

You are also required to sign the Non - Disclosure Agreement provided for in Annexure to this Offer Letter.



Signed using Aadhaar

Signed using Aadhaar



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

For Relex Healthcare Services India Pvt Ltd

(Legality.com - wpR2Zz7)  
Suresh A P Rao

Date: Tue Dec 08 15:57:25 IST 2022  
Director

(Legality.com - wpR2Zz7)  
Yellaboina Rajesh

Date: Tue Dec 08 22:10:35 IST  
2022

Please confirm your acceptance of this Offer Letter by signing and returning a duplicate copy of this Offer Letter and the Non Disclosure Agreement immediately. This Offer Letter is valid for acceptance for a period of **two** days following the date of issuance of this Offer Letter.

By affixing your signature to this Letter, you affirm your acceptance of the offer. If you do not join duty, this Offer Letter as per the date indicated in this offer letter, or by any extended date agreed in writing, this Offer Letter stands withdrawn.

We look forward to receiving your acceptance of this Offer Letter. In the event that you have any clarifications or queries with regard to the content of this Offer Letter, please contact Mr. Suresh A P Rao, (Director)

Sincerely,

\_\_\_\_\_  
Director

For and on behalf of **Relex Healthcare Services India Pvt Ltd.**



**PRINTED**  
Ballari Institute of Pharmaceutical Sciences  
Leagalpally (M), Narsampet (M)  
Warangal (TS) - 506 331 (T-S)

For Relex Healthcare Services India Pvt Ltd

eSigned using Aadhaar  
(Legalpally.com - wpR22z7)  
Suresh A P Rao

Date: Tue Dec 06 15:57:25 IST 2022  
Director

eSigned using Aadhaar  
(Legalpally.com - wpR22z7)  
Yellaboina Rajesh  
Date: Tue Dec 06 22:10:35 IST 2022

## OFFER LETTER

08-12-2020

To,  
Mr.Dasari Bharathkumar,  
H-NO :22-1-30, Wears colony,  
Warangal,Telangana-506001.

Dear Dasari Bharathkumar,

This letter confirms our offer to you, Mr.Dasari Bharathkumar, residing at H-NO:22-1-30,Wears colony,Warangal,Telangana -506001 for a position with **RELEX HEALTHCARE SERVICES INDIA PRIVATE LTD ("Company")**. We are pleased to intimate you that you can join us as an **ASSOCIATE** on 10-12- 2020 which has been mutually agreed upon between you and the Company.

You are hereby intimated that subsequent to the Acceptance of the offer, and the fulfillment of the terms and conditions listed there in, you shall be in receipt of a monthly compensation package of ₹ 18,000/- per month payable , constituting the totality of the consideration being offered by the Company to you for the conduct of your duties and obligations.. You are hereby notified that the payment is subject to all the statutory deductions for tax and other such deductions that are legally required to be withheld by an employer in India.

You are required to report for duty at the above address, on 10-12-2020.

You are also required to sign the Non - Disclosure Agreement provided for in Annexure to this Offer Letter.



eSigned using Aadhaar

eSigned using Aadhaar



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Lakshmi Narayana (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

For Relex Healthcare Services India Pvt Ltd

(Legality.com - wpR22z7)  
Suresh A P Rao

Date: Tue Dec 08 15:57:25 IST 2022  
Director

(Legality.com - wpR22z7)  
Yellaboina Rajesh

Date: Tue Dec 08 22:10:35 IST 2022

Please confirm your acceptance of this Offer Letter by signing and returning a duplicate copy of this Offer Letter and the Non Disclosure Agreement immediately. This Offer Letter is valid for acceptance for a period of **two** days following the date of issuance of this Offer Letter.

By affixing your signature to this Letter, you affirm your acceptance of the offer. If you do not join duty, this Offer Letter as per the date indicated in this offer letter, or by any extended date agreed in writing, this Offer Letter stands withdrawn.

We look forward to receiving your acceptance of this Offer Letter. In the event that you have any clarifications or queries with regard to the content of this Offer Letter, please contact Mr. Suresh A P Rao, (Director)

Sincerely,

\_\_\_\_\_  
Director

For and on behalf of **Relex Healthcare Services India Pvt Ltd.**



**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Lakshypally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)

For Relex Healthcare Services India Pvt Ltd

eSigned using Aadhaar  
(Leegality.com - wpR2Zz7)  
Suresh A P Rao

Date: Tue Dec 06 15:57:25 IST 2022  
Director

eSigned using Aadhaar  
(Leegality.com - wpR2Zz7)  
Yellabina Rajesh

Date: Tue Dec 06 22:10:35 IST 2022

December 11, 2020

Ms. Gaddam kavya

Strictly Private and Confidential

Hyderabad

## OFFER OF APPOINTMENT

Dear Gaddam Kavya,

This has reference to the discussions you had with us. We are pleased to offer you the position of **"Junior Research Analyst" (Level-P1)** in our **Clinpharm** division based out of **Hyderabad**.

Your total remuneration will be **INR. INR 2,40,000 PA/-per annum (Rupees Two Lakh Forty Thousand Only- Per Annum)**. Please refer **Annexure -I** for detailed salary Break-up.

Please note that you are required to join the organization on or before **December 19, 2020**, failing which this offer of appointment stands withdrawn. Kindly note that this offer is confidential.

Please note that your employment will be subject to:

1. Clearance in the background verification checks that may be required as per the company policy.
2. Submission of all the following documents at the time of joining:
  - i. Relieving letter and service certificate from current employer (If experienced)
  - ii. Last 3 months pay slips. (If experienced)
  - iii. Photocopies of your ID proofs and PAN card.
  - iv. Four copies of your latest passport size photographs.
  - v. Photocopies of all your educational certificates.

Please sign and return the duplicate copy of this letter as a token of your acceptance of this offer.

For Excelra Knowledge Solutions Pvt. Ltd



**Mahendra Pratap Singh**  
Vice President - Human Resources



I accept the offer of appointment on the above terms.

Signature: Kavya

Date: 18/12/2020



Excelra Knowledge Solutions Pvt. Ltd.  
7th floor, Wing B, NGL SEZ Arena  
Plot No 6 Survey No. 1, IDA Uppal,  
Hyderabad - 500 036, India.  
T: +91 40 5707 3333 F: +91 40 0707 3344

Registered Office:  
Excelra Knowledge Solutions Pvt. Ltd.  
(CIN No. U72200TG2014PTC093303)  
28A, IDA Nachuram, Hyderabad - 500 076, India.  
T: +91 40 0692 9999 F: +91 40 0692 9900

**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Lakshminarayana (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S.)  
[www.excelra.com](http://www.excelra.com)

| Annexure - I                            |                 |                 |
|-----------------------------------------|-----------------|-----------------|
| Gaddam Kavya                            |                 |                 |
| A. Salary                               | Per Annum (INR) | Per Month (INR) |
| Basic                                   | 96000           | 8000            |
| House Rental Allowance (HRA)            | 38400           | 3200            |
| Transport Allowance                     | 20000           | 1667            |
| Medical Reimbursement                   | 20000           | 1667            |
| Statutory Bonus                         | 15016           | 1251            |
| Special Allowance                       | 22825           | 1902            |
| <b>Gross Salary</b>                     | <b>212241</b>   | <b>17687</b>    |
| PF-Employer Contribution                | 20861           | 1738            |
| ESI-Employer Contribution               | 6898            | 575             |
| <b>Total Cost to the Company (TCTC)</b> | <b>240000</b>   | <b>20000</b>    |

#### Note

- All payments made to you are subject to statutory deductions, as applicable
- PF stated above is employer contribution. There would be an equal employee contribution that would be deducted from your salary, as applicable.
- You are eligible to receive Gratuity on fulfilling the minimum conditions of Gratuity as per Payment of Gratuity Act.
- You will be covered under Group Mediciam and Group Personal Accident Policy, as applicable. For more details, you are advised to refer to the Policy.

For Excelra Knowledge Solutions Pvt. Ltd



**Mahendra Pratap Singh**  
Vice President - Human Resources



**Excelra Knowledge Solutions Pvt. Ltd.**  
7th floor, Wing B, NSL SEZ Arena  
Plot No 6 Survey No.1, IDA Uppal,  
Hyderabad - 500 035, India.  
T +91 40 6707 3333 F +91 40 6707 3344

Registered Office:  
**Excelra Knowledge Solutions Pvt. Ltd.**  
(CIN No. U72200TG2014PTC083303)  
28A, IDA Nacharam, Hyderabad - 500 076, India.  
T +91 40 6602 9999 F +91 40 6602 9900



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 508 331 (T.S)

**Dr. B. Ravi Shankar**  
MD DNB DM(Gastroenterology-SGPGI)  
Director - Medical Gastroenterology  
Interventional Gastroenterologist & Hepatologist  
Chief of Academics - Dept. of Gastroenterology  
Regd No:11817

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Gummadi Laxmiprassana(Doctor of Pharmacy) has been working in the Dept. of Medical Gastroenterology, Yashoda Hospitals, as a Clinical Research Coordinator from 01.Jan.2020 to 31.Oct.2021. During her tenure, she is very sincere, hard working and competent in executing all assigned tasks. Her services in the department found to be satisfactory.

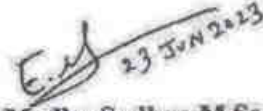
She has been on a consolidated salary of Rs. 18,000 per month.

We wish her a great success in all of her future endeavors.

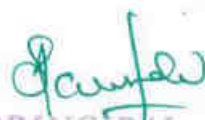
Thanking You

Best Regards **DR. B. RAVI SHANKAR**  
MD, DNB  
DM, Gastroenterology(SGPGI)  
Director - Medical Gastroenterology  
Interventional Gastroenterologist Hepatologist  
Chief of Academics - Department of Gastroenterology  
Regd No. 11817  
Yashoda Hospital, Secunderabad  
23/06/23

**Dr. B Ravi Shankar**  
Principal Investigator

  
**Mr. E. Madhu Sudhan M.Sc MBA**  
Clinical Research Administrator



  
**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampat (M)  
Warangal (Dt) - 506 331 (T.S)



## IVF & ICSI CENTRE

2nd Floor SV Ranga Rao Complex Beside Vishwas Hospital, Hanamkonda Contact: 0870-2500147/148/149, 7901489723

Ref No:-S-2546

04/12/2020

**Jakkula Hyndava Krishna**

H.NO: 10-2-430/6/7/A

Vidyanagar,

Kareemnagar.

Dear Hyndava Krishna

Sub:- Offer letter for the position of D.M.O.

This has reference to your application and subsequent interview you had with us we are pleased to offer you the position of D.M.O.

Your CTC would be Rs 240000/- pa.

As discussed you shall join duty on 09/12/2022 falling which this letter will be treated as cancelled

At the time of your joining you would be requested to submit the following document as per the list.

1. Proof of age
2. Certified true copies of Educational/Professional certificates
3. Experience Certificates
4. Latest 2 photograph
5. Pancard copy
6. Address Proof
7. Bank Of Baroda bank account opening For salary

You are required to bring copy of all the above documents on your joining.

On your joining date please meet Mr. T.Shankar Rao a administrative manager

Thanks & Regards

**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsimhapuram  
Warangal (Dt) - 506 001



**DR. SHREYA GOWA**  
Regd.No. 68238 MS(Otg), DRME (Gyna)  
FMAS, MRM (UK)  
**Sai Matrika Fertility Centre**  
2nd Floor, Ranga Rao Complex,  
Tadkal Road Hanamkonda

## Strictly Private and Confidential

Date: 15 December 2020

To,  
Jannu Supraja,  
Hyderabad

Dear Jannu Supraja,

Thank you for the keen interest you have shown in joining our organisation. Consequent to your application, interviews and subsequent discussions with us, we are pleased to offer you a career at **GD Research Center Private Limited**, Hyderabad. Please accept our heartiest congratulations and a warm Welcome to the GDRC Family.

You would be designated as **Senior Researcher**. Your employment start date is **20-Dec-2020**. Your annual emoluments will be **Rs.253608 (Rupees Two Lakhs Fifty Three Thousand Six Hundred Eight Only)** Total Cost to Company (CTC) basis. Please refer to **Annexure A** for the break-up.

You will be governed by the Company's Rules and Regulations in force from time to time and as applicable to you.

### Terms and Conditions:-

#### 1. Working Hours:-

Your working hours will be regulated from time to time purely at the discretion of the management of the establishment to which you are attached. You should be flexible to work in shifts as per business needs.

2. Please note if the information and supporting documents provided by you, based on which this offer is being extended, is found to be incorrect or unauthentic, your services will be terminated with immediate effect, without any notice or notice pay.

3. You will devote whole time attention to the business of the company and will not be interested or engaged directly or indirectly in other trade or business or as principal agent or servant for any person, firm or company

4. Your employment is transferable to any of the group companies in India or abroad.

#### 5. Leaves :-

You shall be entitled to avail leave and other benefits applicable to you as per the company policy, in force and/or which may be revised from time to time. Leave of any type can be taken, in excess of this would be treated as leave without pay. Leave will have to be pre-approved by your manager. Refer to leave policy in the HR Handbook.

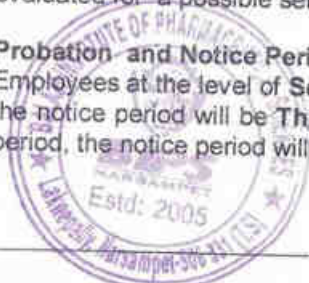
#### 6. Performance Appraisals :-

Your performance and promotion readiness will be assessed on the basis of your competency and skills, the results of your work, the value you contribute to successful project delivery and client development efforts, and your demonstrated stewardship and commitment to the Company.

You will be eligible for a promotion and salary review assessment in the next appraisal cycle as per company policies. Your emoluments will be reviewed on an annual basis. Please note that eligibility for promotion assessment does not automatically qualify you for promotion but only makes you entitled to be evaluated for a possible selection to the next level.

#### 7. Probation and Notice Period:- ( depending on designation)

Employees at the level of **Senior Researcher** will be on probation for a period of six months. During this time the notice period will be **Thirty** days or salary in lieu thereof, on either side. On the completion of probation period, the notice period will be **Thirty** days or salary in lieu thereof, on either side.



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Lakshnapally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T, 3)

**GD Research Center Private Limited**

[Formerly known as DMV Business & Market Research Pvt Ltd] Add: 3rd Floor, MSR Block, KS Building, Madhapur, Hyd - 500081, India Tel: +91-40-66166700, Fax: +91-40-66166852, Reg No: U74130AP2006PTC050526, Email: id:hr\_asia@globaldata.com, Website: www.gdresearchcenter.com

## Annexure "A"

Date: 15 December 2020

Name: Jannu Supraja

Designation: Senior Researcher

Compensation details with effect from 20-Dec-20 are as given below -

| Component                       | Annual Gross (INR) | Monthly Gross(INR) | Particulars                                                                                                                                                                                        |
|---------------------------------|--------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Basic                           | 75000              | 6250               | Base Pay                                                                                                                                                                                           |
| HRA                             | 52500              | 4375               | House Rent Allowance (Tax exempted as per prevailing IT Act)                                                                                                                                       |
| Medical allow/reimbursement     | 15000              | 1250               | Tax exempted if used for domiciliary medical expenses as per prevailing IT Act                                                                                                                     |
| Conveyance Allowance            | 19200              | 1600               | Non taxable as per prevailing IT Act.                                                                                                                                                              |
| Provident Fund contribution 12% | 15621              | 1302               | Employer contribution towards Provident fund which is payable on Basic. However, where basic is less than INR 15,000 per month, EPF contribution will be made on both Basic and Special allowance. |
| Customary Bonus*                | 17500              | 1458               | Annual Component & will be paid after completion of each full year of service as per company's Policy                                                                                              |
| Special Allowance**             | 55179              | 4598               | This component will be treated as part of customized pool of allowance for tax computation under IT Act                                                                                            |
| Customized pool of allowances** | 0                  | 0                  |                                                                                                                                                                                                    |
| <b>Gross Compensation</b>       | <b>250000</b>      | <b>20833</b>       |                                                                                                                                                                                                    |
| Gratuity @ 4.81% on Base Salary | 3608               | 301                | Paid as per Gratuity Act.                                                                                                                                                                          |
| <b>TOTAL CTC</b>                | <b>253608</b>      | <b>21134</b>       | Cost to Company                                                                                                                                                                                    |

\* Customary Bonus is a yearly fixed component and will be paid after completion of each full year of service as per company's policy.

\*\* Special Allowance/Customized Pool of allowances

You would be eligible for tax exemptions under the different components as per the rules determined by the Income Tax Authorities.

| Component                                                                                         | Maximum Limit | Remarks                                                                          |
|---------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------------------------|
| Meal Allowance(Optional, Will be adjusted against Special Allowance/Customized pool of allowance) | 26,400        | Tax exempted, if opted for meal vouchers                                         |
| Gift Coupons                                                                                      | 5,000         | Tax exempted If opted (Coupons will be issued at the end of each Financial Year) |
| Children Education Allowance                                                                      | 2400          | Can be availed up to 2 Children                                                  |

\*\* Special allowance/Customized pool of allowances components which are opted are exempted as per the prevailing tax regulations and once opted they need to be continued for rest of the financial year.

Yours sincerely

**Praveen Kumar Chanda**  
Head - Human Resources, India



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (D) - 508 331 (T. 3)

GD Research Center Private Limited

(Formerly known as DMV Business & Market Research Pvt Ltd) Add: 3rd Floor, MSR Block, KS Building, Madhapur, Hyd - 500081, India Tel: +91-40-56166700, Fax: +91-40-66166852, Reg No: U74130AP2006PTC050526, Email Id: hr\_asia@globaldata.com, Website: www.gdresearchcenter.com



Ref: IAB7/OL/2019-20/MS-401

Date: 02/12/2020

**OFFER LETTER**

Dear Motapothula Sindhu,  
H.No. 5-2, Pocham pally, Regonda,  
Warangal, Telangana, Pin code- 506317.

Congratulations!! We are excited to offer you a position at **Indivirtus AB7 Scribing & RCM Private Limited**.

Considering your qualification, experience, skill set, and knowledge, we are offering you the job role in the organization as **Medical Scribe**, which we both mutually discussed and agreed on. You have to work from your home in a HIPAA-compliant environment with the technical requirements that we have recommended to you (as mentioned in the Remote Work Policy),

Your annual Total Cost to Company salary will be **Rs. 4,20,000 Per annum**. However, if you do not meet your target of minimum **120** audio hours processed per month with at least 95% quality, then your salary will be subjected to the total audio hours processed per month. If you will perform as per the business expectation after 3 months in the business, then we will increase your salary to **Rs. 4,50,000 Per annum**. Please maintain the confidentiality of this document and amount to yourself. Please maintain the confidentiality of this document and amount to yourself.

Your date of joining in the organization will be **04 December 2020**. Your reporting will be to Rohit Sharma (Head of Business Operations).

There is a joining documentation form link attached to the email sent to you, please fill out that form before your joining date for background verification.

Your joining and job are subject to the positive background check, Training Certification, Quality work deliverable, best performance, Ethical and Supportive Behavior, in the organization. Performance parameters will be discussed with you in detail at the time of your joining.

In case of any queries, you may contact Rohit Sharma (Head of Business Operations) on his contact number 7814208906 or on email address [rohit@indivirtusab7.com](mailto:rohit@indivirtusab7.com).

We request you to please share your acceptance within one week of receiving this letter.

Welcome to **Indivirtus Group of Companies!!**

Yours Faithfully,



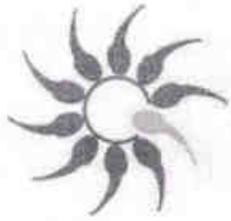
Sonia Sachdeva  
Sr Executive HR

Indivirtus AB7 Scribing & RCM Pvt. Ltd.  
Mobile: +91-8591873535 | Email: [Sonia.s@indivirtusab7.com](mailto:Sonia.s@indivirtusab7.com)



**PRINCIPAL**

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Lakshypally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



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Phone: +91 910 000 9482 (ZIVA)  
(0841) 348 9482

**Offer/Appointment Letter**

Date: 19/10/2020  
Place: Hyderabad

Dr. Pathangi Naveen,  
H.No:1-108, Konkapaka, Parvathagiri,  
Warangal, Telangana.

Dear Dr. Naveen,

Sub-Letter of Offer/ appointment for the position of clinical co ordinator

With reference to your application and subsequent interview you had with us, we are pleased to inform you, that you have been selected and offered employment in our organisation on the following terms and conditions:

|                   |                                             |
|-------------------|---------------------------------------------|
| Designation:      | Clinical coordinator                        |
| Department:       | Fertility                                   |
| Salary            | Rs. 28,000 (Rs. Twenty eight thousand only) |
| Date of joining:  | 18-11-2022                                  |
| Location:         | Manikonda                                   |
| Probation period: | 6 months                                    |



**PRINCIPAL**  
Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 508 331 (T.S)

Email: [info@zivafertility.com](mailto:info@zivafertility.com) | Website: [www.zivafertility.com](http://www.zivafertility.com)



## IVF & ICSI CENTRE

2nd Floor SV Ranga Rao Complex Beside Vishwas Hospital, Hanamkonda Contact: 0870-2500147/148/149, 7901489723

Ref No:-S-1246

04/11/2020

**Pochampalli Rajkumar,**  
Itikalapally, Akulathanda,  
Narsampet, Warangal-506132.

Dear Pochampally Rajkumar

Sub:- Offer letter for the position of D.M.O.

This has reference to your application and subsequent interview you had with us we are pleased to offer you the position of D.M.O.

Your CTC would be Rs 240000/- pa.

As discussed you shall join duty on 09/11/2020 falling which this letter will be treated as cancelled

At the time of your joining you would be requested to submit the following document as per the list.

1. Proof of age
2. Certified true copies of Educational/Professional certificates
3. Experience Certificates
4. Latest 2 photograph
5. Pancard copy
6. Address Proof
7. Bank Of Baroda bank account opening For salary

You are required to bring copy of all the above documents on your joining.

On your joining date please meet Mr. T.Shankar Rao a administrative manager

Thanks & Regards





Ref: IAB7/OL/2019-20/MS-401

Date: 02/12/2020

### OFFER LETTER

Dear A.Prathibha Bharathi,  
Ground floor-1, Vandana puri colony ,Aminpur  
Medak, Telangana, Pincode- 502110

Congratulations!! We are excited to offer you a position at Indivirtus AB7 Scribing & RCM Private Limited.

Considering your qualification, experience, skill set, and knowledge, we are offering you the job role in the organization as **Medical Scribe**, which we both mutually discussed and agreed on. You have to work from your home in a HIPAA-compliant environment with the technical requirements that we have recommended to you (as mentioned in the Remote Work Policy),

Your annual Total Cost to Company salary will be **Rs. 4,20,000 Per annum**. However, if you do not meet your target of minimum 120 audio hours processed per month with at least 95% quality, then your salary will be subjected to the total audio hours processed per month. If you will perform as per the business expectation after 3 months in the business, then we will increase your salary to **Rs. 4,50,000 Per annum**. Please maintain the confidentiality of this document and amount to yourself. Please maintain the confidentiality of this document and amount to yourself.

Your date of joining in the organization will be **04 December 2020**. Your reporting will be to Rohit Sharma (Head of Business Operations).

There is a joining documentation form link attached to the email sent to you, please fill out that form before your joining date for background verification.

Your joining and job are subject to the positive background check, Training Certification, Quality work deliverable, best performance, Ethical and Supportive Behavior, in the organization. Performance parameters will be discussed with you in detail at the time of your joining.

In case of any queries, you may contact Rohit Sharma (Head of Business Operations) on his contact number 7814208906 or on email address [rohit@indivirtusab7.com](mailto:rohit@indivirtusab7.com).

We request you to please share your acceptance within one week of receiving this letter.

Welcome to **Indivirtus Group of Companies!!**

Yours Faithfully,



Sonia Sachdeva  
Sr Executive HR

Indivirtus AB7 Scribing & RCM Pvt. Ltd.

Mobile: +91-8591873535 | Email: [Sonia.s@indivirtusab7.com](mailto:Sonia.s@indivirtusab7.com)



**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



Dt: 29/12/2021.

**TO WHOM-SO-EVER IT MAY CONCERN**

**Work Experience Letter**

This is to certify that Dr.P.MAHALAKSHMI, has been working as D.M.O in the Dept. of Gynecology, Ajara Hospitals, as a Clinical Research Coordinator from 01.Jan.2020 to 31.NOV.2020. During her tenure, she is very sincere, hard working and competent in executing all assigned tasks. Her services in the department found to be satisfactory.

During her working period we found she is a sincere, honest, hardworking, dedicated with a professional attitude and very good job knowledge. she is amiable in nature and character as well.

Ajara Health Care and Research centre Pvt Ltd. (Ajara Hospitals) is a 270 bedded Super Specialty Hospital established in Warangal Urban with state of art infrastructure. It commenced its operations on 8th of December 2019 and is a NABH certified HCO.

We wish her every success in life.

Signature:

Name: **Dr.B.Siva Subrahmanyam**  
**MBBS, MD-Gen Med**



  
**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



Ref: IAB7/OL/2019-20/MS-403

Date: 02/12/2020

OFFER LETTER

Dear Vallepu Nagaraju  
H.No:2-99/2, Vaddara colony, Eluguru rangampet  
Sangem, Warangal, Telangana, Pin code- 502110

Congratulations!! We are excited to offer you a position at **Indivirtus AB7 Scribing & RCM Private Limited**.

Considering your qualification, experience, skill set, and knowledge, we are offering you the job role in the organization as **Medical Scribe**, which we both mutually discussed and agreed on. You have to work from your home in a HIPAA-compliant environment with the technical requirements that we have recommended to you (as mentioned in the Remote Work Policy).

Your annual Total Cost to Company salary will be **Rs. 4,20,000 Per annum**. However, if you do not meet your target of minimum 120 audio hours processed per month with at least 95% quality, then your salary will be subjected to the total audio hours processed per month. If you will perform as per the business expectation after 3 months in the business, then we will increase your salary to **Rs. 4,50,000 Per annum**. Please maintain the confidentiality of this document and amount to yourself. Please maintain the confidentiality of this document and amount to yourself.

Your date of joining in the organization will be **04 December 2020**. Your reporting will be to Rohit Sharma (Head of Business Operations).

There is a joining documentation form link attached to the email sent to you, please fill out that form before your joining date for background verification.

Your joining and job are subject to the positive background check, Training Certification, Quality work deliverable, best performance, Ethical and Supportive Behavior, in the organization. Performance parameters will be discussed with you in detail at the time of your joining.

In case of any queries, you may contact Rohit Sharma (Head of Business Operations) on his contact number 7814208906 or on email address [rohit@indivirtusab7.com](mailto:rohit@indivirtusab7.com).

We request you to please share your acceptance within one week of receiving this letter.

Welcome to **Indivirtus Group of Companies!!**

Yours Faithfully,



Sonia Sachdeva  
Sr Executive HR

Indivirtus AB7 Scribing & RCM Pvt. Ltd.  
Mobile: +91-8591873535 | Email: [Sonia.s@indivirtusab7.com](mailto:Sonia.s@indivirtusab7.com)



**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



# SRI GANESHA ORTHOPAEDIC HOSPITAL

H.No : 6-2-48, Opp. Bus Depo, 3rd Lane, Kakaji Colony, Hanamkonda.

Ph :0870 – 2454526, Cell : 9959303601



R

Date: 15/11/2020

To,  
V.Saikiran,  
H.No:23-6-46,  
Sayampet,Hanamkonda,Warangal.

Sub: Job offer letter for assistant duty medical officer.

Dear Saikiran,

We are very happy to inform you that you have been selected for the post of Assistant duty medical officer at our esteemed hospital that is Sri Ganesh Orthopaedic Hospital.

There is a lot of responsibilities and duties of a assistant duty medical officer, which includes maintenance of medical records, maintaining good medical practice, patient counseling, use of generic names of drugs and many such things which can be done by you properly according to our beliefs.

Your salary will be credited to your bank account which is Rs. 18,000/- at the end of each month.

If you are willing to do this job than you can join it from 01.01.2020 and working hours are from 10am to 6pm.

We believe that you are capable of doing each and every duty responsibly and will take this hospital to greater heights of success and glory through your skills, knowledge, experience and dedication.

With regards,



Dr. P. Surender Reddy  
M.S. (Ortho)  
Consultant Orthopaedic Surgeon  
Name of the managing director of hospital  
SRI GANESHA ORTHOPAEDIC HOSPITAL  
Regd. No. 34323

PRINCIPAL

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.3)



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Phone: +91 910 000 9482 (ZIVA)  
(0841) 348 9482

**Offer/Appointment Letter**

Date: 09/11/2019  
Place: Hyderabad

Dr. Vochidi Vinusha,  
H.No:9-108/1,Hakimpet,Shamirpet,  
Medchal,Telangana.

Dear Dr.Vinusha,

Sub-Letter of Offer/ appointment for the position of clinical co ordinator

With reference to your application and subsequent interview you had with us, we are pleased to inform you, that you have been selected and offered employment in our organisation on the following terms and conditions:

|                   |                                             |
|-------------------|---------------------------------------------|
| Designation:      | Clinical coordinator                        |
| Department:       | Fertility                                   |
| Salary            | Rs. 28,000 (Rs. Twenty eight thousand only) |
| Date of joining:  | 18-11-2022                                  |
| Location:         | Manikonda                                   |
| Probation period: | 6 months                                    |



**PRINCIPAL**

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 508 331 (T.S)

Email: [info@ziva-fertility.com](mailto:info@ziva-fertility.com) | Website: [www.ziva-fertility.com](http://www.ziva-fertility.com)



# SRI GANESHA ORTHOPAEDIC HOSPITAL

H.No : 6-2-48, Opp. Bus Depo, 3rd Lane, Kakaji Colony, Hanamkonda.

Ph :0870 – 2454526, Cell : 9959303601



R

Date: 12/12/2021

To  
Yelugam Neeraja,  
H.No:11-25-812,  
Warangal.

Sub: Job offer letter for assistant duty medical officer.

Dear Neeraja,

We are very happy to inform you that you have been selected for the post of Assistant duty medical officer at our esteemed hospital that is Sri Ganesh Orthopaedic Hospital.

There is a lot of responsibilities and duties of a assistant duty medical officer, which includes maintenance of medical records, maintaining good medical practice, patient counseling, use of generic names of drugs and many such things which can be done by you properly according to our beliefs.

Your salary will be credited to your bank account which is Rs. 18,000/- at the end of each month.

If you are willing to do this job than you can join it from 01.01.2020 and working hours are from 10am to 6pm.

We believe that you are capable of doing each and every duty responsibly and will take this hospital to greater heights of success and glory through your skills, knowledge, experience and dedication.

With regards,



Dr. P. ~~Burender~~ Reddy  
M.S. (Ortho)  
Consultant Orthopaedic Surgeon  
Name of the managing director of hospital,  
SRI GANESHA ORTHOPAEDIC HOSPITAL  
Regd. No. 34323

PRINCIPAL

Balaji Institute of Pharmaceutical Sciences  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 508 331 (T.S)

Date: 09-11-2020

TO

MISS: SAFOORA UZMA  
H.NO: 17-2-777/22/A, MADANNAPET,  
SADIABAD, HYDERABAD-500059.

Dear Miss Safoora Uzma,

**APPOINTMENT ORDER**

With reference to the application submitted by you and to the interview you had with us. The company is pleased to offer you appointment as **Formulation Research and Development Executive for Company** With effects the following terms and conditions:

**REMUNERATION & BENEFITS:**

Your monthly emoluments and other benefits will be as follows:

Salary: Rs. 18,500 /- CTC per month.

Breakup for the Salary will be decided by company. Other benefits included are Leave, (as per company rules) P.F., E.S.I, Gratuity and Bonus. Your entitlements for the same will be as per the Company's current rules and regulations.

- ❖ You will be on probation for a period of six months from the date of joining duty. This period of probation may be extended further by a period of three months at a time, at the sole discretion of the Management, unless your services are confirmed in writing you will be deemed to continue as probationer.
- ❖ During the period of your probation you will not be entitled to any kind of leave except leave with wages, as per the Factories Act, 1948.



**PRINCIPAL**

Baleji Institute of Pharmaceutical Science  
Laknepally (V), Narsampet (M)  
Warangal (Dt) - 506 331 (T.S)



**Inception Source Pvt. Ltd.**

Branch office 1: H. No: 11-13-1427, 2nd Floor, Nirmal Sadan, Kothapet Hyderabad - 35  
Branch office 2: H. No: 5-35-164, 2nd floor, Prashanthi nagar, Hyderabad - 500072  
☎ www.inceptionsource.in    ✉ info@inceptionsource.in



**Principal**

St. Pauls College of Pharmacy  
Turkayamjal, R.R. Dist-501 502

# SUNRISE INTERNATIONAL LABS LTD.

APERDAMAN GROUP COMPANY



## OFFER LETTER

Date: 09-12-2020

To,  
Mr.D.Venkata Ramana,  
H.No: 4-84,  
Nashkal,  
Jangoan,  
Telangana – 506132.

Dear Mr.D.Venkata Ramana,

With reference to your interview i.e., 09/12/2020, we are pleased to offer you as **'Trainee' in 'QC Department.'** You are requested to deposit your original documents for **two** years. Please bring your Three photos and address proof & certificates Xerox copies at your time of joining.

Your date of joining of the company is **15/12/2022**; please sign on this copy as a token of your acceptance of the offer. Formal letter of appointment will be provided once you join the company with details of roles & responsibilities.

Serving of notice period (2 Months) is must to settle the full & final payments. You are not entitled to avail any leave during the notice period.

Thanking you

With Best wishes

**For Sunrise International Labs Ltd**

*A. Ramesh*

**A. Ramesh**  
**Asst. Manager - HR**



*Adhuna*

**PRINCIPAL**

**Balaji Institute of Pharmaceutical Sciences**  
**Laknepally (V), Narsampet (M)**  
**Warangal (Dt) - 506 331 (T.S)**